



United States  
Department of  
Agriculture

August 27, 2019

Farm Production  
and Conservation

## **INFORMATIONAL MEMORANDUM**

Risk  
Management  
Agency

**TO:** All Approved Insurance Providers Writing in the States of Colorado, Kansas, Missouri and Nebraska

Topeka Regional  
Office

**FROM:** Collin Olsen, Director /s/ Collin Olsen  
Topeka Regional Office

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**SUBJECT:** 2020 Written Agreement Handbook Paragraph 22 A (7) - New WA requests and NRCS Soils

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### **DISCUSSION:**

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The 2020 Written Agreement Handbook (WAH) Paragraph 22 A (7) states: *All new requests for a written agreement (WA) must include NRCS soil surveys, if required by the RO [see footnote (1) of Exhibit 5]; Footnote (1) of Exhibit 5 states: An RO may not need soil survey maps submitted. Check the applicable RO web site at [www.rma.usda.gov/RMALocal/Field-Offices/Regional-Offices](http://www.rma.usda.gov/RMALocal/Field-Offices/Regional-Offices) for requirements when soil surveys need to be submitted with the request.*

The purpose of this Informational Memorandum is to provide Approved Insurance Providers that write in Colorado, Kansas, Missouri, and Nebraska the Topeka Regional Office requirements on submitting NRCS soil surveys for new written agreement requests.

### **ACTION**

For 2020 and succeeding crop years, the Topeka Regional Office requires NRCS soil surveys to be submitted only for New Breaking type actuarial change requests. NRCS soil surveys need not be submitted with any other actuarial change request type.

New Breaking type requests submitted without the NRCS soil surveys will be considered incomplete per Paragraph 23 of the WAH and may be subject to non-acceptance per Paragraph 33 of the WAH. New Breaking type requests that are incomplete due to missing NRCS soil surveys will result in a scorecard error in accordance with Paragraph 66 of the WAH.

While the Topeka Regional Office only requires NRCS soils surveys to be submitted for New Breaking type requests, a soil analysis will continue to be reviewed for all request types when required in Part 3 of the WAH. Please note that the Topeka Regional Office reserves the right to request soil surveys on a case by case basis when required in Part 3 of the WAH. Any such request will not result in a scorecard error.