

Section/Attribute	Description/Edit
-------------------	------------------

**ENTITY**

“ENTITY” is the title of this section. It identifies the opening and closing of the xml transaction for an entity. This document provides additional reporting requirements of data under this section.

**Entity precedes SBI.**

The process flag and/or change flag submitted for this section will be inherited unless otherwise indicated. Example: <ENTITY process flag =“2”>.

## CHANGE\_FLAG (ATTRIBUTE)

If Process Flag = 2 or 5 certain data will be allowed to change after initial acceptance. Tags have been identified by flags below. Flag of ‘1’ will only be allowed to change data identified by ‘1’. Flag of ‘2’ will be allowed to change data identified by ‘1 or 2’. Flag of ‘3’ will be allowed to change any data.

Valid flags:

- 1 = general
- 2 = company approval
- 3 = RMA approval

Change flag will default to 2 unless otherwise indicated.

## PROCESS\_FLAG (ATTRIBUTE)

Valid flags:

- 1 = original
- 2 = modify
- 3 = delete
- 4 = validate (original)
- 5 = validate (modify)
- 6 = quote (only applicable for premium)
- 7 = retrieve
- 8 = cancel (not applicable for AGR/AGR-L)
- 9 = delete of a policy (& crop, if applicable) if no premium

Process flag will default to 1 unless otherwise indicated.

Exhibit 121  
**ENTITY REQUIREMENTS FOR eDAS**  
 Format/Edits

No.	Tag	Key	Level of Change	IN/OUT	REQ/OPT/CON	Max Size	Picture	Description/Edit
1	<INSURANCE_PROVIDER>	Y	3	Y/Y	REQ	2	X(02)	Edit with Insurance Provider/Company table.
2	<ID_TYPE>		2	Y/Y	REQ	1	9(01)	Must be one of the following: 1 = SSN, 2 = EIN, 5 = BIA Number. (See Exhibit 120-1 for valid combinations)
3	<ID_NUMBER>		2	Y/Y	REQ	9	X(09)	If ID Type equals: '1' then Social Security Number, '2' then EIN Number (Numeric, > zero), '5' then Bureau of Indian Affairs No. (first 5 digits are FIPS State and County code).  (See Exhibit 120-1 for valid combinations). Edit to SSA file and ITS database. Edit for duplicate coverage. Must be 9 digits.
4	<ENTITY_TYPE>		2	Y/Y	REQ	1	X(01)	Must be one of the following: B = Bureau of Indian Affairs C = Corporation D = Estates E = Religious, Charitable, Educational, Associations, Clubs, or Other Tax-Exempt Organizations G = Public Entities, State or Local Government I = Individual J = Co-Owner/Joint Operators N=Enterprise O = Other (Non-US Citizens) P = Partnership S = Spousal Husband/Wife T = Trusts (See Exhibit 120-1 for valid combinations)
5	<ENTITY_KEY_ID>	Y	2	Y/Y	REQ	8	9(08)	Required. Entity Key ID unique within an insurance provider to represent an Entity based on ID Type, ID Number, and Entity Type.

Exhibit 121  
**ENTITY REQUIREMENTS FOR eDAS**  
 Format/Edits

No.	Tag	Key	Level of Change	IN/OUT	REQ/OPT/CON	Max Size	Picture	Description/Edit
6	<LAST_NAME>		1	Y/Y	CON	20	X(20)	Producer Last Name, see Exhibit 120-1 for Reporting Requirements. If Name Required column is 'F/L', Producer Last Name is required. If 'FLB', Producer Last Name is required if Business name is blank. If 'BUS' leave Producer Last Name blank. Any entry requires a minimum of 2 characters, alpha only (except – space, period, dash).
7	<FIRST_NAME>		1	Y/Y	CON	10	X(10)	Producer First Name, see Exhibit 120-1 for Reporting Requirements. If Name Required column is 'F/L', Producer First Name is required. If 'FLB', Producer First Name is required if Business name is blank. If 'BUS' leave Producer First Name blank. Alpha only (except – space, period, dash).
8	<MIDDLE_NAME>		1	Y/Y	OPT	10	X(10)	Producer Middle Name. Alpha only (except – space, period, dash).
9	<SUFFIX>		1	Y/Y	OPT	5	X(05)	Producer Name Suffix (e.g. SR, JR, II, etc.). Alpha only (except – space, period, dash).
10	<TITLE>		1	Y/Y	OPT	4	X(04)	Producer Title (e.g. DR, etc.). Alpha only (except – space, period, dash).
11	<BUSINESS_NAME>		1	Y/Y	CON	35	X(35)	Business Name. See Exhibit 120-1 for reporting requirements.
12	<EMPLOYEE>		2	Y/Y	REQ	1	X(01)	Must be one of the following: A = Agent or Adjuster C = Company Employee E = RMA Employee N = None of the Above R = Relative of Company Employee

Exhibit 121  
**ENTITY REQUIREMENTS FOR eDAS**  
 Format/Edits

No.	Tag	Key	Level of Change	IN/OUT	REQ/OPT/CON	Max Size	Picture	Description/Edit
13	<AUTHORIZATION_NUM>		2	Y/Y	CON	5	9(05)	Authorization Number provided by Reinsurance Services Division (RSD) approving the original, change or deletion. Change Flag must = 3 and Process Flag must = 1, 2, 3, 4 or 5. If changing a "Key" field with Level of Change = 2, Authorization Number assigned by administrative screen and Change Flag must = 2.
14	<FCIC_DT_TM>		NA	N/Y	REQ	19	X(19)	FCIC Control Date and Time of process, format MM/DD/YYYY HH:MM:SS. There is a space between the YY and HH.
15	<REINSURANCE_YEAR>	Y	NA	Y/Y	REQ	4	9(04)	The Reinsurance Year. Format YYYY.
16	<TRANS_SEQUENCE_NUM>		NA	N/Y	REQ	8	9(08)	Transaction Sequential Number assigned to each transaction number processed by eDAS.
17	<TRANS_RECORD_NUM>		NA	N/Y	REQ	6	9(06)	Transaction Record Number
18	<TRANSACTION_FLAG>		NA	N/Y	REQ	1	X(01)	If transaction accepted, flag = Y. If rejected, flag = N. If deleted, flag = D. If cancel, flag = C.
**	<ENTITY_DETAIL>	**						<b>The beginning of entity information at a detail level.</b>
19	<ENTITY_DETAIL_NUM>	Y	NA	Y/Y	REQ	3	9(03)	Entity Detail Number. Multiple records with an unique number. Must be $\geq 1$ or $\leq 999$ .
20	<ADDRESS_LINE_1>		1	Y/Y	REQ	35	X(35)	Address Line 1.
21	<ADDRESS_LINE_2>		1	Y/Y	OPT	35	X(35)	Address Line 2.
22	<CITY>		1	Y/Y	REQ	35	X(35)	If State code = 'ZZ' enter foreign city and country.
23	<ADDRESS_STATE>		1	Y/Y	REQ	2	X(02)	Enter Alpha state abbreviation. Edit with FIPS State Table. If a foreign country, enter 'ZZ'.
24	<ADDRESS_COUNTY>		1	Y/Y	REQ	3	9(03)	Edit with county table. Must be valid for zip code submitted.
25	<ZIP_CODE>		1	Y/Y	REQ	5	X(05)	If State NE 'ZZ' must be a valid US zip code. Edit with lookup table for current address state and county.
26	<ZIP_EXTENSION>		1	Y/Y	OPT	4	X(04)	Must be numeric.

Exhibit 121  
**ENTITY REQUIREMENTS FOR eDAS**  
 Format/Edits

No.	Tag	Key	Level of Change	IN/OUT	REQ/OPT/CON	Max Size	Picture	Description/Edit
27	<PHONE_NUMBER>		1	Y/Y	REQ	10	X(10)	Must be numeric and > zero. If a producer does not have a phone number submit all 5's.
28	<AUTHORIZATION_NUM>		2	Y/Y	CON	5	9(05)	Authorization Number provided by Reinsurance Services Division (RSD) approving the original, change or deletion. Change Flag must = 3 and Process Flag must = 1, 2, 3, 4 or 5. If changing a "Key" field with Level of Change = 2, Authorization Number assigned by administrative screen and Change Flag must = 2.
29	<TRANSACTION_FLAG>		NA	N/Y	REQ	1	X(01)	If transaction accepted, flag = Y. If rejected, flag = N. If deleted, flag = D. If cancel, flag = C.
**	<ENTITY_DETAIL>	**						<b>End of entity information at a detail level.</b>

Notes: Key fields are: Insurance Provider (field 1), Entity Key ID (field 5), Reinsurance Year (field 15)

Key fields with Level of Change = 3 will be allowed with RMA approval. When a company submits this information, eDAS will change all other associated data to the new information.

Key fields with Level of Change = 2 requiring a change to that field, company will use an administrative screen to identify this change. eDAS will use this information to verify the data when submitted.

Information regarding column headers:

- 1) 'Tag' identifies the naming convention used in creation of XML.
- 2) 'Key' identifies the tags that are key to the validation/storage of data.
- 3) 'Level of Change' identifies the data that's allowed to change and at what level according to Change Flag.
- 4) 'IN/OUT' identifies the direction of data, IN for input and OUT for output with flags 'N' (NO) and 'Y' (YES).
- 5) 'REQ/OPT/CON' identifies if the data is required (REQ), optional (OPT), or conditional (CON), if optional or conditional and there's no data to report the tag is not used.
- 6) 'Max Size' is the maximum size of data allowed for that tag.
- 7) 'Picture' identifies the type of data expected.
- 8) 'Description/Edit' gives additional information.

On an update, only the key fields that define the sections are required plus any changed fields or new section(s).