



United States
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Federal Crop
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Corporation

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SWEET POTATO LOSS ADJUSTMENT STANDARDS HANDBOOK

2016 and Succeeding Crop Years

**RISK MANAGEMENT AGENCY
KANSAS CITY, MO 64133**

TITLE: SWEET POTATO LOSS ADJUSTMENT STANDARDS HANDBOOK	NUMBER: 20140L-1 (11-2015)
EFFECTIVE DATE: 2016 and succeeding crop years	ISSUE DATE: November 25, 2015
SUBJECT: Provides the loss adjustment procedures and instructions for administering the Sweet Potato crop insurance program.	OPI: Actuarial and Product Design Division
	APPROVED: <i>/s/ Tim B. Witt</i> Deputy Administrator for Product Management

REASONS FOR AMENDMENT

This handbook is being issued to provide loss adjustment procedures and instructions for administering the Sweet Potato Crop Insurance Program beginning with the 2016 crop year.

This handbook has been revised as indicated below. Major changes have been highlighted. Three stars (***) identify where information has been removed. The major changes are as follows:

Part 1, Paragraph 1(C) and Exhibit 1 - added reference to the General Standards Handbook (GSH).

SWEET POTATO LOSS ADJUSTMENT STANDARDS HANDBOOK

CONTROL CHART

Sweet Potato Loss Adjustment Standards Handbook							
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PART 1 GENERAL INFORMATION AND RESPONSIBILITIES

1 General Information

A. Purpose

- (1) This handbook:
 - (a) provides sweet potato loss adjustment standards, including crop appraisal methods, claims completion instructions, and form standards;
 - (b) shall be used in conjunction with the LAM;
 - (c) may be amended through slipsheets or bulletins; and
 - (d) remains in effect until superseded by re-issuance of the entire handbook.
- (2) This handbook provides the official standards for adjusting losses in a timely and uniform manner and such handbook is available on the internet at www.rma.usda.gov.

B. Acronyms and Definitions

Acronyms and definitions:

- (1) not specific to sweet potato loss adjustment, are identified in the LAM; and
- (2) specific to sweet potato loss adjustment, are in exhibits 1 and 2, herein.

C. CAT Coverage

Refer to the CIH, **GSH**, and LAM for provisions and procedures not applicable to CAT.

2 AIP Responsibilities

AIPs shall:

- (1) utilize the standards in this handbook for loss adjustment and loss training for the applicable crop year;
- (2) maintain original insurance documents relative to policyholder servicing as designated in their approved plan of operations;
- (3) ensure, at a minimum, a legible copy of loss adjustment inspection forms completed by an adjuster and signed by the insured, or insured's authorized representative, is provided to the insured, and all other copies distributed as instructed by the AIP.

3-10 (Reserved)

Acronyms

The following table contains RMA approved acronyms used in this handbook.

Approved Acronym	Term
AIP	Approved Insurance Provider
APH	Actual Production History
BP	Common Crop Insurance Policy Basic Provisions
CAT	Catastrophic Risk Protection Endorsement
CES	Cooperative Extension Service
CIH	FCIC-18010 Crop Insurance Handbook
CLU	FSA Common Land Unit
CP	Crop Provisions
DSSH	FCIC-24040 Document and Supplemental Standards Handbook
FCIC	Federal Crop Insurance Corporation
FDA	Food and Drug Administration
FN	FSA Farm Serial Number
FSA	USDA Farm Service Agency
GPS	Global Positioning Satellite
GSH	General Standards Handbook
GSI	Growing Season Inspection
LAM	FCIC-25010 Loss Adjustment Manual
PASD	Product Administration and Standards Division
RMA	USDA Risk Management Agency
RMSD	Risk Management Services Division
SCE	Storage Coverage Endorsement
SP	Special Provisions of Insurance
TMA	Transitional-yield Map Area
USDA	United States Department of Agriculture