



United States
Department of
Agriculture



Federal Crop
Insurance
Corporation

FCIC-24200 (12-2018)

HAWAII TROPICAL FRUIT INSURANCE STANDARDS HANDBOOK

2019 and Succeeding Crop Years

**RISK MANAGEMENT AGENCY
KANSAS CITY, MO 64133**

TITLE: HAWAII TROPICAL FRUIT INSURANCE STANDARDS HANDBOOK	NUMBER: FCIC-24200
EFFECTIVE DATE: 2019 and Succeeding Crop Years	ISSUE DATE: December 17, 2018
SUBJECT: Provides procedures and instructions for administering the Hawaii Tropical Fruit crop insurance program.	OPI: Actuarial and Product Design Division
	APPROVED: <i>/s/ Richard H. Flourney</i> Deputy Administrator for Product Management

REASON FOR ISSUANCE

The Hawaii Tropical Fruit Pilot Insurance Standards Handbook is being replaced and this handbook will be effective for the 2019 crop year for the Hawaii Tropical Fruit program. Some editorial revisions were made, including but not limited to, renumbering, reformatting, removing redundancies, and adding standard language. Changes or additions in text are highlighted. Three stars (***) identify removed information.

1. Hawaii Tropical Trees plan of insurance is being converted to permanent program, Part 1: removed the duration.
2. Part 2: removed the Age Requirement as it is redundant to crop provision.
3. Part 2: removed the Insurable Acreage limitation.
4. Part 32 and Exhibit 2: revised chart in the definition of “age” to capture the days between the 12th and 13th, 24th and 25th, and the 35th and 36th months.
5. Part 32: revised the references.

HAWAII TROPICAL FRUIT INSURANCE STANDARDS HANDBOOK

CONTROL CHART

Hawaii Tropical Fruit Insurance Standards Handbook							
	TP Page(s)	TC Page(s)	Text Page(s)	Exhibit Number	Exhibit Page(s)	Date	Directive Number
Insert	Entire Handbook					09-2016	FCIC-24200
Current Index	1-2	1-2	1-6	1 2	7 8	12-2018 12-2018 12-2018	FCIC-24200 FCIC-24200 FCIC-24200

FILING INSTRUCTIONS

This handbook replaces FCIC-24200, Hawaii Tropical Fruit Pilot Crop Insurance Underwriting Guide, dated September 2016. This handbook is effective for the 2019 and succeeding crop years and is not retroactive to any prior crop year determinations.

**HAWAII TROPICAL FRUIT PROGRAM
INSURANCE STANDARDS HANDBOOK**

TABLE OF CONTENTS

PAGE NO.

PART 1 GENERAL INFORMATION AND RESPONSIBILITIES.....	1
1 General Information	1
2 Responsibilities	2
3-20 (Reserved)	2
PART 2 INSURABILITY	3
21 Insurable Crops	3
22 Insurable Type and Practices.....	3
23 Units and Coverage Levels	3
24 Reports	4
25-30 (Reserved)	4
PART 3 APPLICABILITY OF HANDBOOKS	5
31 General Overview	5
32 Specific Information Regarding the Crop Insurance and General Standards Handbooks	5
33 Prevented Planting Loss Adjustment Standards Handbook.....	6
34 Loss Adjustment Manual	6
35 Hawaii Tropical Fruit Loss Adjustment Standards Handbook	6
36 Documents and Supplement Standards Handbook	6
37-40 (Reserved)	6
PART 4 OTHER INFORMATION	7
Exhibit 1 Acronyms and Abbreviations	7
Exhibit 2 Definitions.....	8

(RESERVED)

PART 1 GENERAL INFORMATION AND RESPONSIBILITIES

1 General Information

A. Purpose

The RMA-issued insurance standards handbook provides procedure for administrating the APH HTF CP, and supplements the CIH, GSH and LAM via exceptions, changes, and additions. If there is a conflict between this handbook and the CIH, GSH or the LAM, this handbook controls.

B. Source of Authority

The HTF program is an RMA-developed product approved by the FCIC Board of Directors on August 15, 2018, under Section 523 of the Federal Crop Insurance Act. This handbook provides the FCIC-approved procedures for administering the program.

C. Area

See Actuarial Documents for the area.

D. Applying for the HTF Program

AIPs shall use the standard application for the HTF program. The application must indicate the insured has selected HTF CP along with other required information.

E. Related Handbooks

The following table identifies handbooks related to the HTF program.

Handbook	Relation/Purpose
CIH	General underwriting procedures.
DSSH	Standards, information, statements, and disclosures for forms.
GSH	General administrative procedures.
LAM	General loss procedures.
HTF LASH	Loss procedures for HTF.

2 Responsibilities

A. AIP Responsibilities

AIPs must use standards, procedures, methods and instructions as authorized by FCIC in the sale and service of crop insurance contracts. Each AIP is responsible for using Risk Management Agency (RMA) approved procedure.

B. Insured's Responsibilities

To be eligible for the HTF program, insured must comply with all terms and conditions of the CCIP-BP and the HTF CP.

C. Forms Standards

1. The Privacy Act and Non-Discrimination statements are required statements that must be printed on the form or provided to the insured as a separate document. The current Non-Discrimination statement and Privacy Act Statement can be found on the RMA website at: www.rma.usda.gov or successor website. These statements are not shown on the example forms in this handbook.
2. The Certification Statement must be included on any form that collects information from the producer and that the producer signs.
3. AIPs must develop their forms according to RMA's approved standards contained in this handbook or as specified in the DSSH and provide all required information.
4. Refer to the DSSH for other crop insurance form requirements (such as font size, and so forth).

3-20 (Reserved)

PART 2 INSURABILITY

21 Insurable Crops

A. Each of the following is a separate crop under this program:

Bananas grown for fresh market;
Papayas grown for fresh market; and
Coffee cherries grown for processing.

B. Interplantings

Crops interplanted with another perennial crop are insurable unless the AIP inspects the acreage and determines that they are not insurable.

22 Insurable Type and Practices

A. Insurable Types

See the actuarial documents for the available types, by crop.

B. Insurable Practices

See the actuarial documents for insurable practices, by crop.

23 Units and Coverage Levels

A. Units

Establish basic units according to the CCIP-BP; however, section 34 of the CCIP-BP, which allows enterprise and whole farm units, does not apply to the HTF program. The HTF CP establish optional units (unless limited in the SP) by noncontiguous land; type (if the SP specify type); and harvest period (for bananas). Do not establish optional units by irrigated and non-irrigated practices; legal descriptions; or farm serial numbers.

- All optional units must be identified on the forms used to report production and acreage.
- When adjusting a loss, units may be adjusted or combined to reflect the actual unit structure.
- For optional units, acceptable records of production must be available for at least the most recent crop year.
- The insured must have production evidence, which can be independently verified, including the acreage and production used to determine the approved APH yield.

23 Units and Coverage Levels (continued)

B. Coverage Levels

Coverage is available in 5 percent increments from 50 percent to 75 percent. CAT coverage is offered.

24 Reports

Required reports will be given as changes, additions, deletions, and/or modifications, and supplemental instructions to the CIH.

25-30 (Reserved)

PART 3 APPLICABILITY OF HANDBOOKS

31 General Overview

This Part identifies information specific to the applicability of the CIH, GSH, LAM, and any other procedural issuance that may require supplemental information pertaining to the HTF program. Unless specifically amended, supplemented or deleted by information in this handbook, all policy and procedure issuances apply to the HTF program.

AIPs will be responsible for calculating and documenting the approved yield adjustments as applicable.

32 Specific Information Regarding the Crop Insurance and General Standards Handbooks

The general rules of crop insurance, as provided in the GSH, apply to the HTF program.

The following table provides general information, changes, additions, deletions and/or modifications, and termed supplemental instructions regarding the applicability of the CIH and the GSH to the HTF program.

CIH and GSH References	Supplemental Instructions
GSH Part 8, Section 2, Paragraph 832	For the year of application, if the AIP receives your application after December 2 but prior to January 1, for coffee fruit, or after May 2 but prior to June 1, for banana and papaya fruit, insurance will attach on the 30 th day after the AIP receives your properly completed application in their local office, unless the AIP inspects the acreage during the 30-day period and determines that it does not meet insurability requirements. The insured must provide any information that the AIP requires for the crop or to determine the condition of the orchard.
CIH Part 10, Sections 3 & 4	Does not apply.
CIH Part 11, Sections 2 & 3	Does not apply.
CIH Part 12, Section 2, Paragraph 1211	In addition, for each crop unit, the insured must report the number of acres and trees for each age, according to the definition of age in the policy, on separate lines, the date set out was completed, the number of trees replaced, the number of trees removed and not replaced, and the number and age of trees stumped.
CIH Part 12, Section 2, Paragraphs 1214, 1215 and 1223	Does not apply.

32 Specific Information Regarding the Crop Insurance Handbook (continued)

CIH and GSH References	Supplemental Instructions										
CIH Part 18, Section 3, Paragraph 1817	<p>The insured crop must meet insurability requirements; however, age is not used to determine T-yields.</p> <p>Determine tree age (growth stage) on December 31 for coffee fruit and May 31 for banana and papaya fruit, according to the following:</p> <table border="1" data-bbox="675 501 1321 741"> <thead> <tr> <th>Growth Stage</th> <th>Months After Set Out</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>≤12</td> </tr> <tr> <td>2</td> <td>>12-24</td> </tr> <tr> <td>3</td> <td>>24-36</td> </tr> <tr> <td>4</td> <td>>36</td> </tr> </tbody> </table> <p>***</p>	Growth Stage	Months After Set Out	1	≤12	2	>12-24	3	>24-36	4	>36
Growth Stage	Months After Set Out										
1	≤12										
2	>12-24										
3	>24-36										
4	>36										
CIH Part 18, Section 4, Paragraph 1821	Apply the procedures in this section and include the following: the number and ages of any trees stumped; the number of trees replaced, the number of trees removed and not replaced, cultural practices that may reduce the expected yield.										
CIH Part 18, Section 5	Use the inspection report; however, note any changes in cultural practices and report the numbers and ages of trees removed since the previous inspection in the “Remarks” section.										

33 Prevented Planting Loss Adjustment Standards Handbook

The Prevented Planting Loss Adjustment Standards Handbook is not applicable to the HTF program.

34 Loss Adjustment Manual

The procedures identified in the LAM are adopted for the HTF program.

35 Hawaii Tropical Fruit Loss Adjustment Standards Handbook

The Hawaii Tropical Fruit Loss Adjustment Standards Handbook applies.

36 Documents and Supplement Standards Handbook

The Documents and Supplement Standards Handbook applies.

37-40 (Reserved)

PART 4 OTHER INFORMATION

Exhibit 1

Acronyms and Abbreviations

The following table provides the acronyms and abbreviations used in this handbook.

Approved Acronym/Abbreviation	Term
AIP	Approved Insurance Provider
APH	Actual Production History
CAT	Catastrophic Risk Protection
CCIP-BP	Common Crop Insurance Policy-Basic Provisions
CIH	Crop Insurance Handbook, FCIC-18010
CP	Crop Provisions
DSSH	Document and Supplemental Standards Handbook, FCIC-24040
FCIC	Federal Crop Insurance Corporation
GSH	General Standards Handbook, FCIC-18190
HTF	Hawaii Tropical Fruit
LAM	Loss Adjustment Manual, FCIC-25010
RMA	Risk Management Agency
SP	Special Provisions

Definitions

Age (Growth Stage) means December 31st for coffee cherries, and May 31st for banana and papaya fruit, according to the following table.

Year	Months After Set Out
1	≤12
2	>12-24
3	>24-36
4	>36

Crop means each of the following is a separate crop under the HTF CP:

- 1) Bananas grown for fresh market;
- 2) Papayas grown for fresh market; and
- 3) Coffee cherries grown for processing.

Crop Year means, in lieu of the definition in the CCIP-BP the following:

- 1) For coffee cherries, the period beginning January 1 and extending through May 31 of the following calendar year.
- 2) For bananas and papayas, the period beginning June 1 and ending May 31 of the following calendar year.
- 3) The crop year will be designated by the calendar year in which the period begins.

Damage means any reduction in the yield of fruit due to an insured cause of loss listed in section 10 of the HTF CP.

Harvest means the severance of mature fruit or coffee cherries from the tree by manually pulling or cutting the fruit from the tree. For mechanically harvested coffee, the removal of coffee cherries from the tree by machine.

Pound means a unit of weight equal to 16 ounces avoirdupois.

Set out means the event of the tree being transplanted or direct seeded into the orchard.

Stumping means for coffee, a cultural practice, as recommended by crop experts at the University of Hawaii or other agricultural experts, that severely prunes or cuts back the tree. It is not an acceptable cultural practice for bananas and papayas.

Type means a class of a tropical fruit crop with similar characteristics that are grouped for insurance purposes and are contained in the SP.