



United States
Department of
Agriculture



Federal Crop
Insurance
Corporation

FCIC-25770 (05-2017)
FCIC-25770-1 (05-2018)
FCIC-25770-2(04-2019)

MINT LOSS ADJUSTMENT STANDARDS HANDBOOK

2020 and Succeeding Crop Years

**RISK MANAGEMENT AGENCY
KANSAS CITY, MO 64133**

TITLE: Mint Loss Adjustment Standards Handbook	NUMBER: FCIC-25770 FCIC-25770-1 FCIC-25770-2
EFFECTIVE DATE: 2020 and Succeeding Crop Years	ISSUE DATE: 04/24/2019
SUBJECT: Provides the procedures and instructions for administering the Mint crop insurance program	OPI: Product Administration and Standards Division APPROVED: <i>/s/ Richard H. Flourney</i> Deputy Administrator for Product Management

REASON FOR ISSUANCE

Major changes: See changes or additions in text which have been highlighted. Three stars (***) identify information that has been removed.

1. Paragraph 1A: Updated web link.
2. Paragraph 2D (2) and (4): Updated web link.
3. Paragraph 12: Added standard language for Enterprise, Multi-County Enterprise and Whole-Farm units.

MINT LOSS ADJUSTMENT STANDARDS HANDBOOK

CONTROL CHART

Mint Loss Adjustment Standards Handbook							
	TP Page(s)	TC Page(s)	Text Page(s)	Exhibits	Exhibit Pages	Date	FCIC Number
Remove	1-2		1-2 5-6			05-2018 05-2017	FCIC-25770-1 FCIC-25570
Insert	1-2		1-2 5-6			04-2019	FCIC-25570-2 FCIC-25570-2
Current Index	1-2	1-2	1-2 3-4 5-6 7-15	1-2 3-4 5 5 6-7	16-17 18-23 24-29 30-31 32-41 42-43	05-2018 04-2019 04-2019 05-2017 04-2019 05-2017 05-2018 05-2017 05-2017 05-2018 05-2017 05-2017 05-2017	FCIC-25770-2 FCIC-25770 FCIC-25770-2 FCIC-25570 FCIC-25570-2 FCIC-25770 FCIC-25770-1 FCIC-25770 FCIC-25770 FCIC-25770-1 FCIC-25770 FCIC-25770 FCIC-25770

FILING INSTRUCTIONS:

The handbook pages listed in the Control Chart above under “Insert” heading replaces such pages in the 2019 Mint Loss Adjustment Standards Handbook, FCIC-25770-1 (05-2018). This handbook is effective for the 2020 and succeeding crop years and is not retroactive to any 2019 or prior crop year determinations.

PART 1 GENERAL INFORMATION AND RESPONSIBILITIES

1 General Information

A. Purpose and Objective

The RMA issued loss adjustment standards for this crop are the official standard requirements for adjusting losses in a uniform and timely manner. The RMA issued standards for this crop and crop year are in effect as of the signature date for this crop handbook located at www.rma.usda.gov.

This handbook remains in effect until superseded by reissuance of either the entire handbook or selected portions (through amendments, bulletins, or FADs). If amendments are issued for a handbook, the original handbook as amended shall constitute the handbook. A bulletin or FAD can supersede either the original handbook or subsequent amendments.

B. Related Handbooks

The following table identifies handbooks that shall be used in conjunction with this handbook.

Handbook	Relation/Purpose
CIH	Provides overall general underwriting (not crop specific) process.
DSSH	Provides the form standards and procedures for use in the sales and service of crop insurance contracts.
GSH	Provides general crop insurance information.
LAM	Provides overall general loss adjustment (not crop-specific) process.

- (1) Terms, abbreviations, and definitions general (not crop specific) to loss adjustment are identified in the GSH and the LAM.
- (2) Terms, abbreviations, and definitions specific to Mint loss adjustment and this handbook are in exhibits 1 and 2, herein.

C. CAT Coverage

Refer to the CIH, GSH and LAM for provisions and procedures not applicable to CAT coverage.

D. Irrigated Practice

Refer to the DSSH for irrigated practice guidelines and to the CIH and LAM for other irrigated practice information.

A. Utilization of Standards

All AIPs shall utilize these standards for both loss adjustment and loss training for the applicable crop year. These standards, which include crop appraisal methods, claims completion instructions, and form standards, supplement the general (not crop-specific) loss adjustment standards identified in the LAM.

B. Form Distribution

The following is the minimum distribution of forms completed by the adjuster and signed by the insured (or the insured's authorized representative) for the loss adjustment inspection.

- (1) One legible copy to the insured; and
- (2) The original and all remaining copies as instructed by the AIP.

C. Record Retention

It is the AIPs Responsibility to maintain records (documents) as stated in the SRA and described in the LAM.

D. Form Standards

- (1) The entry items in exhibits 3-5 are the minimum requirements for the Appraisal Worksheets and Claim Form (hereafter referred to as "Production Worksheet"). All entry items are "Substantive" (they are required).
- (2) The Privacy Act and Non-Discrimination statements are required statements that must be printed on the form or provided to the insured as a separate document. These statements are not shown on the example form(s) in exhibits 3-5. The current Non-Discrimination Statement and Privacy Act Statement can be found on the RMA website at: www.rma.usda.gov.
- (3) The certification statement required by the current DSSH must be included on the PW directly above the insured's signature block immediately followed by the statement below:

"I understand the certified information on this Production Worksheet will be used to determine my loss, if any, to the above unit. The insurance provider may audit and approve this information and supporting documentation. The Federal Crop Insurance Corporation, an agency of the United States, subsidizes and reinsures this crop insurance."
- (4) Refer to the DSSH for other crop insurance form requirements (such as point size of font, and so forth). The current DSSH can be found on the RMA website at: www.rma.usda.gov.

12 Winter Coverage Option (Continued)

Example: The insured has 100% share in 100 acres of peppermint; The production guarantee is 50 pounds of oil per acre The price election is \$23 per pound; and There is not an adequate stand on 50 acres by the date WCO coverage ends because an insured cause has damaged the stand.

The payment for this option would be calculated as follows:

- (a) 60 percent x 50 pound guarantee = 30 pound (WCO) guarantee per acre
 - (b) 30 pound (WCO) guarantee per acre x 50 acres without an adequate stand = 1,500 pounds
 - (c) 1,500 pounds x \$23 price election = \$34,500
 - (d) \$34,500 x 100 percent share = \$34,500
- (6) Acreage for which a WCO payment has been made is no longer insurable under the CP for the current crop year. Any mint production subsequently harvested from uninsured acreage for the crop year and not kept separate from production from insured acreage will be considered production to count from the insured acres.

Acreage for which a WCO payment has been made will receive an amount of production of zero when computing subsequent year's approved yield.

- (7) In addition to the requirements of the CP, the insured must give notice to the AIP and obtain consent to put any mint acreage to another use before a determination can be made if there is an adequate stand on the acreage. The AIP will inspect the acreage and the insured must agree in writing that no payment or indemnity will be made for the acreage put to another use. The total production to be counted for acreage put to another use with consent in accordance with this section will not be less than the approved yield.

Example: The insured has 100% share in 100 acres of peppermint insured under the WCO. The approved yield is 77 pounds of oil per acre.

Due to anticipated market conditions, the insured intends to destroy 50 acres of peppermint and plant that acreage to soybeans, however the crop is not out of dormancy and it is too early in the growing season to determine if there is an adequate stand of mint.

After inspection by the AIP, the insured agrees in writing that there will be no claim and no indemnity will be paid on the acreage to be put to other use. Upon receiving such agreement, the AIP may release the acreage.

The production to count per acre on the released acreage will be the approved yield (77 pounds per acre). This production amount will also be used for APH purposes.

13 Unit Division

Refer to the insurance contract for unit provisions. A basic unit, as defined in the BP, will be divided into additional basic units by each mint type designated in the SP.

For information on Enterprise, **Multi-County Enterprise** and Whole-Farm units, refer to the LAM.

14 Federal or State Ordered Destruction

Under section 15 (j) of the Basic Provisions, if due to insured causes, a Federal or State agency has ordered the appraised insured crop or production to be destroyed, on the claim form enter the factor “.000” in column 35 for appraised production or column 65 for harvested production, as applicable. Instruct the insured to complete and submit a Certification Form stating the date the crop or production was destroyed and the method of destruction (refer to item 40 and the Narrative in the claim form instructions). Also refer to the LAM for additional information. Otherwise, make no entry.”

15-20 Reserved