



United States Department  
of Agriculture



Federal Crop  
Insurance  
Corporation

FCIC-25300 (06-2022)

# PEA LOSS ADJUSTMENT STANDARDS HANDBOOK

## 2023 and Succeeding Crop Years

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**UNITED STATES DEPARTMENT OF AGRICULTURE  
FARM PRODUCTION AND CONSERVATION  
RISK MANAGEMENT AGENCY  
KANSAS CITY, MO 64133**

<b>TITLE: PEA LOSS ADJUSTMENT STANDARDS HANDBOOK</b>	<b>NUMBER: FCIC – 25300</b> <b>OPI: Product Administration and Standards Division</b>
<b>EFFECTIVE DATE: 2023 and Succeeding Crop Years</b>	<b>ISSUE DATE: June 16, 2022</b>
<b>SUBJECT:</b>  Provides the procedures and instructions for administering the Pea crop insurance program	<b>APPROVED:</b>  <i>/s/ Richard Flournoy</i>  Deputy Administrator for Product Management

**REASON FOR ISSUANCE**

This handbook provides procedures and instructions for administering the Pea crop insurance program for the 2023 and succeeding crop years.

**SUMMARY OF CHANGES**

Listed below are the significant content changes to the FCIC-25300, Pea Loss Adjustment Standards Handbook. All changes and additions are highlighted. Three asterisks (\*\*\*) indicate where major deletions occurred. Minor changes and corrections are not included in this listing.

<b>Reference</b>	<b>Description of Change</b>
Throughout	Updated to External Handbook Standards.
<a href="#">Para 1A</a>	Page 1: Deleted “If amendments are issued for a handbook, the original handbook as amended shall constitute the handbook. A bulletin or FAD can supersede either the original handbook or subsequent amendments.”
<a href="#">Para 1B and 1C</a>	Page 1: Added Title VI of the Civil Rights Act of 1964.
<a href="#">Exhibit 7</a>	Page 73: Added varieties of Large Kabuli Chickpeas. Clarified that for Large Kabuli Chickpeas the Irrigated Peas Per Plant Factor and the Irrigated Yield Factor applies to all varieties.

## PEA LOSS ADJUSTMENT STANDARDS HANDBOOK

### CONTROL CHART

	<b>TP Page(s)</b>	<b>TC Page(s)</b>	<b>Text Page(s)</b>	<b>Exhibit Page(s)</b>	<b>Date</b>	<b>Directive Number</b>
Current Index	1-2	1-2	1-19	20-79	06-2022	FCIC-25300

### FILING INSTRUCTIONS

This handbook replaces the 2021 Pea Loss Adjustment Standards Handbook, FCIC-25300 (08-2020) dated August 7, 2020. This handbook is effective for the 2023 and succeeding crop years and is not retroactive to any 2022 or prior crop year determinations. This handbook is effective upon approval and until obsoleted.

# PEA LOSS ADJUSTMENT STANDARDS HANDBOOK

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## PART 1: GENERAL INFORMATION AND RESPONSIBILITIES

### 1 General Information

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#### A. Purpose and Objective

The RMA-issued loss adjustment standards for this crop are the official standard requirements for adjusting losses in a uniform and timely manner. The RMA-issued standards for this crop and crop year are in effect as of the signature date for this crop handbook located at [www.rma.usda.gov](http://www.rma.usda.gov).

This handbook remains in effect until superseded by reissuance. A bulletin or FAD can supersede selected portions of the handbook.\*\*\*

#### B. Source of Authority

Refer to the LAM for sources of authority.

#### C. Title VI of the Civil Rights Act of 1964

The USDA prohibits discrimination against its customers. Title VI of the Civil Rights Act of 1964 provides that “No person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.” Therefore, programs and activities that receive Federal financial assistance must operate in a non-discriminatory manner. Also, a recipient of RMA funding may not retaliate against any person because he or she opposed an unlawful practice or policy, or made charges, testified or participated in a complaint under Title VI.

It is the AIPs’ responsibility to ensure that standards, procedures, methods and instructions, as authorized by FCIC in the sale and service of crop insurance contracts, are implemented in a manner compliant with Title VI. Information regarding Title VI of the Civil Rights Act of 1964 and the program discrimination complaint process is available on the USDA public website at [www.ascr.usda.gov](http://www.ascr.usda.gov). For more information on the RMA Non-Discrimination Statement see the DSSH.

#### D. Related Handbooks

The following table provides handbooks related to this handbook. The following table identifies handbooks that shall be used in conjunction with this handbook.

**D. Related Handbooks (Continued)**

Handbook	Relation/Purpose
CIH	This handbook provides the official FCIC approved underwriting standards for policies administered by AIPs for the General Administrative Regulations, Actual Production History Regulation Subpart G; Common Crop Insurance Policy Basic Provisions, and Area Risk Protection Regulations.
DSSH	This handbook provides the official FCIC approved form standards and procedures for use in the sale and service of any eligible Federal crop insurance policy; required statements and disclosures; and the standards for submission and review of non-reinsured supplemental policies in accordance with the SRA.
GSH	This handbook provides the official FCIC approved standards for policies administered by AIPs under the General Administrative Regulations, Common Crop Insurance Policy Regulations Basic Provisions, including the Catastrophic Risk Protection Endorsement, Actual Production History Regulation Subpart G; the Area Risk Protection Insurance Regulations Basic Provisions; the Stacked Income Protection Plan of Insurance; the Rainfall Index Plans; and the Whole-Farm Revenue Protection Pilot Policy.
LAM	This handbook provides the official FCIC-approved general loss adjustment standards for all levels of insurance provided under FCIC unless a publication specifies that none or only specified parts of this handbook apply.

- (1) Terms, abbreviations, and definitions general (not crop specific) to loss adjustment are identified in the GSH and the LAM.
- (2) Terms, abbreviations, and definitions specific to **pea** loss adjustment and this handbook are in [Exhibit 1](#) and [Exhibit 2](#), herein.

**E. CAT Coverage**

Refer to the CIH, GSH, and LAM for provisions and procedures not applicable to CAT coverage.

**F. Irrigated Practice**

Refer to the DSSH for irrigated practice guidelines and to the CIH and LAM for other irrigated practice information.



**A. Utilization of Standards**

All AIPs shall utilize these standards for both loss adjustment and loss training for the applicable crop year. These standards, which include crop appraisal methods, claims completion instructions, and form standards, supplement the general (not crop-specific) loss adjustment standards identified in the LAM [AIP Responsibilities](#).

**B. Form Distribution**

The following is the minimum distribution of forms completed by the adjuster and signed by the insured (or the insured's authorized representative) for the loss adjustment inspection.

- (1) One legible copy to the insured; and
- (2) The original and all remaining copies as instructed by the AIP.

**C. Record Retention**

It is the AIP's responsibility to maintain records (documents) as stated in the SRA and described in the LAM.

**D. Form Standards**

- (1) The entry items [and completion instructions](#) in [Exhibit 3](#) and [Exhibit 4](#) are the minimum requirements for the [Pea Appraisal Worksheet](#) and PW. All entry items are "Substantive" (they are required).
- (2) The Privacy Act and Non-Discrimination statements are required statements. These statements are not shown on the example form(s) in Exhibit 3 and Exhibit 4. [See the DSSH for statement requirements.](#) \*\*\*
- (3) The certification statement required by the current DSSH must be included on the PW directly above the insured's signature block immediately followed by the statement below:

"I understand the certified information on this Production Worksheet will be used to determine my loss, if any, to the above unit. The insurance provider may audit and approve this information and supporting documentation. The Federal Crop Insurance Corporation, an agency of the United States, subsidizes and reinsures this crop insurance."

## 2 AIP Responsibilities (Continued)

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### D. Form Standards (Continued)

- (4) Refer to the DSSH for other crop insurance form requirements (such as point size of font and so forth). The current DSSH can be found on the RMA website at [www.rma.usda.gov](http://www.rma.usda.gov).

3-20 Reserved

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## PART 2: POLICY INFORMATION

The AIP determines the insured has complied with all policy provisions of the insurance contract. The Pea CP, which are to be considered in this determination include (but are not limited to):

### 11 Insurability

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The following may not be a complete list of insurability requirements. Refer to the BP, Dry Pea CP, Green Pea CP, and SP for a complete list.

#### (1) Green Peas

- (a) The crop insured will be all the shell type and pod type green peas in the county in which the insured has a share, for which a premium rate is provided by the actuarial documents, and:
  - (i) Grown under, and in accordance with, the requirements of a processor contract executed on or before the acreage reporting date and are not excluded from the processor contract at any time during the crop year.
  - (ii) Unless allowed by SP or by WA, are not interplanted with another crop, planted into established grass or legume, or planted as a nurse crop.
- (b) The insured will be considered to have a share in the insured crop if, under the processor contract, **they retain** control of the acreage on which the green peas are grown, is at risk of loss, and the processor contract provides for delivery of green peas under specified conditions and at a stipulated base contract price.

#### (2) Dry Peas

- (a) The crop insured will be all the dry pea types in the county in which the insured has a share, for which a premium rate is provided by the actuarial documents, and that are:
  - (i) planted for harvesting once maturity is reached as dry peas, or contract seed types if the processor/seed company contract is executed on or before the acreage reporting date;
    - Note:** The insured must submit a copy of the signed processor/seed company contract to the AIP on or before the acreage reporting date if insuring contract seed types.
  - (ii) not (unless allowed by the SP or by WA) interplanted with another crop, planted into an established grass or legume, planted as a nurse crop; and
  - (iii) not planted to plow down, graze, harvest as hay, or are otherwise not planted for harvest as a mature dry pea crop.

- (b) The insured will be considered to have a share in the insured crop if, under the processor/seed company contract, they retain control of the acreage on which the dry peas are grown, they are at risk of loss (i.e., if there is a reduction in quantity or quality of the insured's dry pea production, they will receive less income under the contract), and the processor/seed company contract is in effect for the entire insurance period.
- (c) In counties for which the actuarial documents provide premium rates for the WCO, coverage is available for dry peas between the time coverage begins and the latest final planting date for spring-planted acreage. Coverage under the option is effective only if the insured qualifies under the terms of the option and they execute the option by the SCD.
- (d) When the SP designate both fall and spring-planted types, and the WCO is not in force for the acreage:
  - (i) Any fall-planted dry pea acreage that is damaged before the spring final planting date, to the extent that producers in the area would normally not further care for the crop, must be replanted to a fall-planted type of dry peas to obtain insurance based on the fall-planted type unless the AIP agrees that replanting is not practical. If it is not practical to replant to a fall-planted type of dry peas but it is practical to replant to a spring-planted type, the insured must replant to a spring-planted type to obtain insurance coverage based on the fall-planted type.
  - (ii) Any fall-planted dry pea acreage that is replanted to a spring-planted type when it was practical to replant the fall-planted type will be insured as the spring-planted type and the production guarantee, premium and price election applicable to the spring-planted type will be used. In this case, the acreage will be considered to be initially planted to the spring-planted type.
  - (iii) The insured must report fall-planted acreage to the AIP on or before the spring SCD. Fall-planted types are only insurable if there is an adequate stand in the spring. Insurance will attach to such acreage on the date the AIP determines an adequate stand exists or on the spring final planting date if the AIP does not make that determination prior to the spring final planting date, unless otherwise specified in the SP. Fall-planted acreage must be reported and insured if it meets the requirements in the CP.
- (e) When the SP designate both fall and spring-planted types, and the WCO is in force for the acreage, insurance will be in accordance with the WCO.

## 11 Insurability (Continued)

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- (f) Whenever the SP designate only a spring-planted type, any acreage of a fall-planted dry pea crop is not insured unless the insured requests such coverage on or before the spring SCD, and the AIP inspects and determines that the acreage has an adequate stand in the spring to produce the yield used to determine the production guarantee. The AIP must perform an inspection on all fall-planted acreage on or prior to the spring final planting date to determine that there is an adequate stand of dry peas to make the production guarantee.
- (i) The fall-planted dry pea crop will be insured as a spring-planted type for the purpose of the production guarantee, premium, and price election.
  - (ii) Insurance will attach to such acreage on the date the AIP determines an adequate stand exists or on the spring final planting date if the AIP does not determine adequacy of the stand prior to the spring final planting date, unless otherwise specified in the SP.
  - (iii) Any acreage of such fall-planted dry peas that is damaged after it is accepted for insurance but before the spring final planting date, to the extent that producers in the area would normally not further care for the crop, must be replanted to a spring-planted type of dry pea unless the AIP agrees it is not practical to replant. No replanting payment will be made.
  - (iv) If fall-planted acreage is not to be insured it must be recorded on the acreage report as uninsurable fall-planted acreage.

## 12 Guidelines Relative to “Bypassed” Green Pea Acreage

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Refer to the LAM for guidelines relative to “Bypassed Acreage.”

## 13 Unit Division

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Refer to the insurance contract for unit provisions. Unless limited by the CP or SP, a basic unit, as defined in the BP, or as defined in the CP for contract seed types, may be divided into optional units if, for each optional unit, all the conditions stated in the applicable provisions are met.

In addition to, or instead of, establishing optional units by section, section equivalent, or FSA farm number, and by irrigated and non-irrigated acreage as provided in the unit division provisions contained in the **BP**, separate optional units may be established for each dry pea type. Contract seed types and dry pea types not grown under a processor/seed company contract may qualify for separate optional units if they share a common variety provided each dry pea type is grown on separate acreage and the production is kept separate.

## 13 Unit Division (Continued)

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In addition to enterprise units provided in section 34(a) of the [BP](#), the insured may elect separate enterprise units by type, as provided in the CP, if allowed by the actuarial documents. If the insured elects enterprise units by type, they may not elect enterprise or optional units by irrigation practices. Refer to the CP for more information.

For information on Enterprise, Multi-County Enterprise, and Whole-Farm units, refer to the LAM.

## 14 Quality Adjustment

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Mature Dry Pea production that does not qualify as contract seed types under the policy terms (e.g., size, germination, percentage) contained in the processor/seed company contract may be adjusted for excess moisture and quality deficiencies. If moisture adjustment is applicable, it will be made prior to any adjustment for quality. Adjustment for excess moisture and quality deficiencies will not be applicable to contract seed types.

**Reminder:** When delivering samples to authorized graders, note on the request form, “Samples Submitted for Crop Insurance Purposes.” U.S. Grades for Dry Peas are representative of product that has had dockage removed. For other than crop insurance purposes, Grade determinations are not routinely performed on field run dry pea material. For field run samples, the “Remarks” section of the Grade Certificate should state what the field run sample would have graded after the removal of dockage. If it does not, the sample will need to be resubmitted, placing an emphasis on “after the removal of dockage.”

- (1) Production will be eligible for QA in accordance with the following, unless otherwise specified in the SP:
  - (a) deficiencies in quality, in accordance with the United States Standards for Whole Dry Peas, Beans (Chickpeas, Fava/Faba beans), and Lentils, result in production grading U.S. No. 2 or worse because of defects, color, skinned production (lentils only), odor, material weathering, or distinctly low quality; or
  - (b) substances or conditions are present that are identified by the Food and Drug Administration or other public health organizations of the United States as being injurious to human or animal health.
    - (i) When the edible portion of the crop has been exposed to flood waters and a Federal or State agency recommends destruction or disposal of production from such acreage, refer to the LAM.
    - (ii) Under section 15(j) of the BP, if due to insured causes, a Federal or State agency has ordered the appraised insured crop or production to be destroyed, refer to the LAM. Enter the factor “.000” on the PW in column 35 for appraised production or column 65 for harvested production, as applicable. Instruct the insured to complete and submit a Certification Form stating the date the crop or production was destroyed and the method of destruction (refer to item 40 and the Narrative in [Exhibit 4](#)). Also refer to the LAM for additional information.

- (2) Dry Pea production qualifying for QA, will be adjusted by:
  - (a) dividing the value per pound of such damaged dry pea production by the local market price per pound for the same variety of undamaged dry pea production grading U.S. No. 1; and
  - (b) multiplying the result by the number of pounds of such dry pea production. The applicable price for U.S. No. 1 dry pea production will be the local market price on the earlier of the day the loss is adjusted or the day the damaged dry pea production was sold.
- (3) If a local market cannot be found for the dry pea production, refer to the LAM.
- (4) The QAF cannot be greater than 1.000, or less than 0.000 (zero). Refer to the LAM regarding speculative-type contracts in regard to QA.
- (5) Document QA information as described in the instructions for the Narrative section of the PW ([Exhibit 4](#)), or on a Special Report.
- (6) For additional QA definitions, instructions, qualifications, and testing requirements; refer to the LAM and the Official United States Standards for Whole Dry Peas and Lentils.
- (7) Refer to the LAM for special instructions regarding mycotoxin infected dry pea production.
- (8) No QA is allowed on any acreage of green peas that consent is given to harvest as dry peas. The harvested or appraised dry pea production will be multiplied by 1.667 for shell types and 3.000 for pod types to determine the green pea production equivalent.
- (9) For chickpea types, deficiencies in quality will be in accordance with the United States Standards for Dry Beans that result in production grading U.S. No. 2 or worse because of defects, color, odor, material weathering, or distinctly low quality. For the Chickpea types, grades of dry beans shall be referenced instead of dry peas.
- (10) For Fava/Faba beans, no QA is allowed.

- (1) The WCO is available only in counties for which the SP designate both fall and spring-planted types.
- (2) Whenever any acreage of dry peas planted in the fall is damaged during the insurance period and at least 20 acres or 20 percent of the insured planted acreage in the unit, whichever is less, does not have an adequate stand to produce at least 90 percent of the production guarantee for the acreage, the insured may, at **their** option, take one of the following actions:
  - (a) continue to care for the damaged dry peas. By doing so, coverage will continue under the terms of the BP, the CP and the WCO;
  - (b) replant the acreage to an appropriate type of insured dry peas, if it is practical, and receive a replanting payment. By doing so, coverage will continue under the terms of the BP, the CP, and the WCO, and the production guarantee for the dry pea type planted in the fall will remain in effect; or
  - (c) destroy the remaining dry peas on such acreage:
    - (i) By destroying the remaining dry peas, the insured agrees to accept an appraised amount of production to count against the unit production guarantee. This amount will be considered production to count in determining any final indemnity on the unit and will be used to settle the insured's claim.
    - (ii) The insured may use such acreage for any purpose, including planting and separately insuring any other crop if such insurance is available.
    - (iii) If the insured elects to plant and elects to insure spring-planted dry pea acreage of the same dry pea type (the insured must elect whether or not **they want** insurance on the spring-planted acreage of the same dry pea type at the time the AIP releases the fall-planted acreage), the insured must pay additional premium for insurance. Such acreage will be insured in accordance with the policy provisions that are applicable to acreage that is initially planted in the spring to the same dry pea type, and the insured must:
      - (A) plant the spring-planted acreage in a manner which results in a clear and discernable break in the planting pattern at the boundary between it and any remaining acreage of the fall-planted dry pea acreage; and
      - (B) store or market the production in a manner which permits the AIP to verify the amount of spring-planted production separately from any fall-planted production. In the event the insured is unable to provide records of production that are acceptable to the AIP, the spring-planted acreage will be considered to be a part of the original fall-planted unit.



## PART 3: REPLANTING PAYMENT PROCEDURES

### 21 Replanting Payment Procedures

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- (1) Replanting payments made on acreage replanted by a practice that was uninsurable as an original planting will require the deduction of the replanting payment for such acreage from the original unit liability. If the unit dollar loss (final claim) is less than the original unit liability minus such replanting payment, the actual indemnity dollar amount will not be affected by the replanting payment. The premium will not be reduced.
- (2) No replanting payment will be made on acreage on which a prior replanting payment has been made during the current crop year.

### 22 Qualifications for Replanting Payment

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- (1) To qualify for a replanting payment (Dry Peas only), the:
  - (a) insured crop must be damaged due to an insurable cause;
  - (b) AIP must determine that it is practical to replant and give consent to replant (refer to the LAM);
  - (c) acres being replanted must have been initially planted on or after the “Earliest Planting Date” established by the SP;
  - (d) pound per acre appraisal (or appraisal plus any appraisals for uninsured causes of loss) must be less than 90 percent of the per acre production guarantee for the acreage the insured intends to replant (refer to [Part 4, “Appraisals,”](#) herein);
  - (e) amount of acreage replanted must be at least the lesser of 20 acres or 20 percent of the insured planted acreage for the unit (as determined on the final planting date or within the late planting period if a late planting period is applicable). Any acreage planted after the end of the late planting period will not be included when determining if the 20 acres or 20 percent qualification is met. Refer to the LAM;
  - (f) the acreage must have been initially planted to a spring type of the insured crop in those counties with only a spring type designated in the SP;
  - (g) when the WCO is in effect for the acreage, damage must occur after the fall final planting date in those counties where both fall and spring types are designated in the SP;
  - (h) replanting payments are not available for damaged fall-planted dry pea acreage if the insured did not elect to cover such acreage under the WCO; and
  - (i) the replanted crop must be seeded at a rate sufficient to achieve a total (undamaged and new seeding) plant population that will produce at least the yield used to determine the insured’s production guarantee.

## 22 Qualifications for Replanting Payment (Continued)

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- (2) In the Narrative of the PW or on a Special Report, show the pound per acre appraisal for each field or subfield and the calculations to document that qualifications for a replanting payment have been met.

## 23 Maximum Replanting Payment

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- (1) The maximum amount of the replanting payment per acre will be the lesser of (unless otherwise stated in the SP):
- (a) the product of multiplying the maximum pounds allowed in the CP (200 lbs.) by the insured's price election, multiplied by the insured's share in the crop; or
  - (b) 20 percent of the production guarantee multiplied by the insured's price election multiplied by the insured's share.
- (2) Replanting payments will be calculated using the price election and production guarantee for the dry pea type that is replanted and insured except the following will have a replanting payment based on the guarantee and price election for the crop type initially planted:
- (a) any damaged fall-planted type of dry peas replanted to a spring-planted type that retains insurance based on the production guarantee and price election for the fall-planted type; and
  - (b) acreage replanted at a reduced seeding rate into a partially damaged stand of the insured crop.
- (3) Compute the number of pounds per acre allowed for a replanting payment by dividing the maximum replanting payment by the price election. Show all calculations in the Narrative of the PW or on a Special Report.

### Example 1:

Owner/operator (100% share), 30 acres replanted, Price Election is \$0.09/lb. Production guarantee 1,050 lbs./acre

20% of prod. guar. (1,050 lbs. x 20%) = 210 x \$0.09 (price election) x 1.000 (share) = \$18.90

200 lbs. (maximum lbs. allowed in policy) x \$0.09 (price election) x 1.000 (share) = \$18.00

The lesser of \$18.90 and \$18.00 is \$18.00

Actual pounds per acre allowed = 200 lbs. ( $\$18.00 \div \$0.09$ ) (Rounded to whole pounds)

Transfer 200 lbs. to column 31, "Appraised Potential" of the PW. Enter the replant calculations in the Narrative of the PW.

## 23 Maximum Replanting Payment (Continued)

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### Example 2:

Landlord/tenant (50/50 share), 30 acres replanted, Price Election is \$0.09 lb. Production guarantee 1,050 lbs./acre

20% of prod. guar. (1,050 lbs. x 20%) = 210 x \$0.09 (price election) = \$18.90 x .500 (share) = \$9.45

200 lbs. (maximum lbs. allowed in policy) x \$0.09 (price election) = \$18.00 x .500 (share) = \$9.00

The lesser of \$9.45 and \$9.00 is \$9.00

Actual lbs. per acre allowed = 100 lbs. ( $\$9.00 \div \$0.09$ ) (Rounded to whole pounds)

Transfer 100 lbs. to column 31, "Appraised Potential" of the PW if share has been applied or 200 lbs. if share has yet to be applied. Indicate in the Narrative if adjusted potential has/has not been reduced for share according to individual AIP guidelines. Enter the replant calculations in the Narrative of the PW.

## 24 Replanting Payment Inspections

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Replanting payment inspections are to be prepared as final inspections on the PW only when qualifying for a replanting payment. Non-qualifying replanting payment inspections (unless the claim is withdrawn by the insured) are to be handled as preliminary inspections. If qualified for a replanting payment, a Certification Form may be prepared on the initial farm visit. Refer to the LAM.

## 25-30 (Reserved)

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## PART 4: APPRAISALS

### 31 General Information

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- (1) Potential production for all types of inspections will be appraised in accordance with procedures specified in this handbook and the LAM. Appraisals must not be made until an accurate appraisal of potential production can be made.
- (2) The appraisal procedures used for dry peas and green peas are identical; only the yield constants differ.
- (3) Specifically, for peas, circumstances that require an appraisal include (but are not limited to):
  - (a) unharvested acreage of dry peas;
  - (b) Green pea acreage that is bypassed by the processor or not timely harvested, verify the cause of loss (if any) and make appraisals that accurately reflect the potential production that remains in the field;
  - (c) Uninsured causes of loss. Such appraisals will not be used for APH purposes. For additional instructions on bypassed acreage of green peas, refer to the LAM; and
  - (d) Damage such as hail, frost/freeze, flooding, and pollination problems, etc. Defer appraisals to a later date in order to assess crop recovery and to obtain more accurate appraisals. Refer to the LAM for further instruction on deferred appraisals.

### 32 Selecting Representative Samples

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- (1) Determine the minimum number of required samples for a field or subfield by the field size, (take not less than the minimum number (count) of representative samples required in [Exhibit 5](#) for each field or subfield), the age (size) and general capabilities of the plants, and variability of potential production and plant damage within the field or subfield.
- (2) Split the field into subfields when:
  - (a) variable damage causes the crop potential to appear to be significantly different within the same field; or
  - (b) the insured wishes to destroy a portion of a field.
- (3) Each field or subfield must be appraised separately.

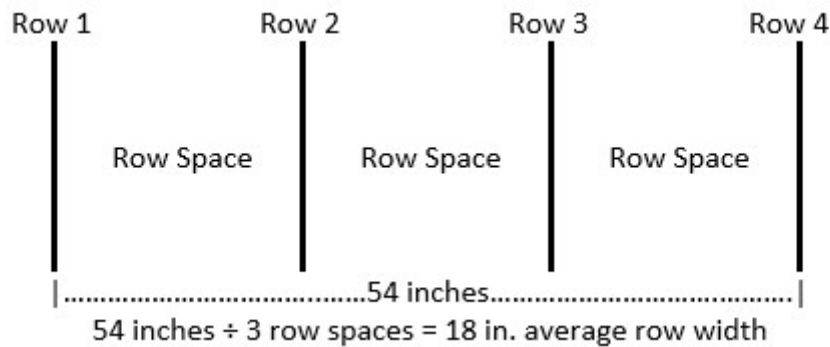
### 33 Measuring Row Width for Sample Selection

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Use these instructions for all appraisal methods that require row width determinations.

- (1) Use a measuring tape marked in inches or convert a tape marked in tenths of a foot, to inches, to measure row width (refer to LAM for conversion table).
- (2) Measure across three or more row spaces, from the center of the first row to the center of the fourth row (or as many rows as needed) and divide the result by the number of row spaces measured across, to determine an average row width in whole inches.

**Example:**



- (3) Apply the average row width to [Exhibit 6](#) to determine the appropriate square foot factor for 10 feet of row.

### 34 Appraisals Methods

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#### A. General Information

These instructions provide information on appraisal methods for:

Appraisal Method	Stage	Use
Before-Podding Method	Vegetative	From seedling emergence until pods are formed (seeds in the pods are not discernable by feel).
After-Podding Method	Reproductive	From the time pods are formed (seeds in the pod are discernable by feel) until maturity.

**B. Before-Podding Appraisal Method**

- (1) Determine the number of plants in 10 feet of row by counting all live plants. If the sample contains both damaged plants and undamaged plants, convert damaged plants to an equivalent number of undamaged plants, considering stage of development, degree of damage, and other factors which may affect production potential relative to normal plants (e.g., three damaged plants may be equivalent to one undamaged plant). The conversion to equivalent undamaged plants shall be made with expectations of favorable weather through harvest.
- (2) Determine the average number of plants per square foot by dividing the number of live plants in 10 feet of row by the square foot factor for the row spacing. Refer to [Exhibit 6](#).
- (3) Determine the number of peas (pods for pod type green peas) expected to be produced per square foot by multiplying the average number of plants per square foot by the average number of expected peas/pods per plant for the variety being appraised. Refer to [Exhibit 7](#).
- (4) Determine the appraised pounds per acre of peas by dividing the expected number of peas per square foot by the appropriate yield factor for the variety being appraised and rounding to the nearest whole pound. Refer to Exhibit 7.

**C. After-Podding Appraisal Method**

- (1) Count the number of live plants in 10 feet of row.
- (2) Select five representative plants from the 10 foot sample row. Calculate the average number of pods per plant by counting the pods on the selected plants and dividing that number by five. If there are less than five representative plants in the sample, count and average the number of pods per plant from all plants.
- (3) Dry peas and shell type green peas - Count the number of sound, whole peas in the pods examined in step (2) above and divide by the number of pods examined to determine the average number of peas per pod.
- (4) **Peas** and shell type green peas - Multiply the number of plants per 10 feet of row by the average number of pods per plant and then multiply that result by the average number of peas per pod to determine the average number of peas per 10 feet of row.
- (5) Pod type green peas - Multiply the number of plants per 10 feet of row by the average number of pods per plant, to determine the average number of pods per 10 feet of row.
- (6) Add the average number of peas or pods (as applicable) per sample row for each sample taken. The sum will be the Sample Total.

## 34 Appraisals Methods (Continued)

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### C. After-Podding Appraisal Method (Continued)

- (7) Divide the Sample Total by the number of samples taken. The result is the total average number of peas or pods (as applicable) per 10 feet of row.
- (8) Divide the total average number of peas or pods (as applicable) per 10 feet of row by the square foot factor for the row spacing to determine the average number of peas or pods (as applicable) per square foot. Refer to [Exhibit 6](#).
- (9) Divide the average number of peas or pods (as applicable) per square foot by the yield factor for the pea variety being appraised to determine the number of pounds per acre. Refer to [Exhibit 7](#).

## 35 Deviations and Modifications

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- (1) Deviations in appraisal methods require RMA-written authorization (as described in the LAM) prior to implementation.
- (2) There are no pre-established appraisal modifications or deviations in this handbook. Refer to the LAM for additional information.

## 36 General Information for Appraisal Worksheet Entries and Completion Procedures

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- (1) Include the AIP's name in the appraisal worksheet title if not preprinted on the AIP's worksheet, when a worksheet entry is not provided.
- (2) Include the claim number on the appraisal worksheet (when required by the AIP), when a worksheet entry is not provided.
- (3) Separate appraisal worksheets must be completed for each unit appraised, and for each field or subfield with a differing base (APH) yield, type, or farming practice (applicable to replant, preliminary, and final claims). Refer to [Paragraph 32](#) for sampling requirements.
- (4) For every inspection, complete items 1 through 5 and items 31 through 33. Complete Part I and II as instructed below.
- (5) Standard appraisal worksheet items are numbered consecutively in [Exhibit 3](#). Instructions are also provided on how to complete all worksheet entries, except the last three items on the appraisal worksheet.
- (6) For all zero appraisals, refer to the LAM.

## 37-50 (Reserved)

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## PART 5: PRODUCTION WORKSHEET

### 51 General Information for Production Worksheet Entries and Completion Procedures

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- (1) The PW is a progressive form containing all notices of damage for all preliminary, replant, and final inspections (including “No Indemnity Due” claims) on a unit.
- (2) If a PW has been prepared on a prior inspection, verify each entry and enter additional information as needed. If a change or correction is necessary, strike out all entries on the line and re-enter correct entries on a new line. The adjuster and insured should initial any line deletions.
- (3) Refer to the LAM for instructions regarding the following:
  - (a) Acreage report errors.
  - (b) Delayed notices and delayed claims.
  - (c) Corrected claims or fire losses (double coverage) and cases involving uninsured causes of loss, unusual situations, controversial claims, concealment, misrepresentation, or litigation.
  - (d) Claims involving a Certification Form (when all the acreage on the unit has been appraised to be put to another use, when acreage is being appraised for a replanting payment and all acreage on the unit has been initially planted, or other reasons described in the LAM).
  - (e) “No Indemnity Due” claims (which must be verified by an appraisal or notification from the insured that the production exceeded the guarantee).
- (4) The adjuster is responsible for determining if any of the insured’s requirements under the notice and claim provisions of the policy have not been met. If any have not, the adjuster should contact the AIP.
- (5) Instructions labeled “Preliminary” apply to preliminary inspections only. Instructions labeled “Replant” apply to replant inspections only. Instructions labeled “Final” apply to final inspections only. Instructions not labeled apply to all inspections.
- (6) If the AIP determines the claim is to be denied, refer to the LAM for PW completion instructions.
- (7) “Green Peas” and “Dry Peas” Designations:
  - (a) Green Peas - apply to inspections of green pea policies only.
  - (b) Dry Peas - apply to inspections of dry pea policies only.



**51      General Information for Production Worksheet Entries and Completion Procedures (Continued)**

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- (c)      Contract Seed Types - apply to inspections of contract seed types only (insured as dry peas).
  
- (d)      Item numbers not labeled apply to both green pea and dry pea inspections.

## EXHIBITS

### Exhibit 1 Acronyms and Abbreviations

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The following table provides the acronyms and abbreviations used in this handbook.

Approved Acronym/Abbreviation	Term
AIP	Approved Insurance Provider
APH	Actual Production History
BP	Basic Provisions
CAT	Catastrophic Risk Protection
CLU	Common Land Unit
CIH	Crop Insurance Handbook
CP	Crop Provisions
DSSH	Document and Supplemental Standards Handbook
FAD	Final Agency Determination
FCIC	Federal Crop Insurance Corporation
FSA	Farm Service Agency
GSH	General Standards Handbook
GPS	Global Positioning System
LAM	Loss Adjustment Manual
PPSH	Prevented Planting Standards Handbook
PW	Production Worksheet
QA	Quality Adjustment
QAF	Quality Adjustment Factor
RMA	Risk Management Agency
SCD	Sales Closing Date
SP	Special Provisions
USDA	United States Department of Agriculture
UUF	Unavoidable Uninsured Fire
WA	Written Agreement
WCO	Winter Coverage Option

### Dry Pea Definitions

**Base Contract Price:** The price per pound stipulated in the processor/seed company contract without regard to discounts or incentives that may apply, and that will be paid to the producer for at least 50 percent of the total production under contract with the processor/seed company.

**Harvest:** Combining of Dry Peas. Dry peas that are swathed prior to combining are not considered harvested.

**Local Market Price:** The cash price per pound for the U.S. No. 1 grade of dry peas as determined by us. This price will be considered the prevailing dollar amount buyers are willing to pay for dry peas containing the maximum limits of quality deficiencies allowable for the U.S. No. 1 grade. Moisture content and factors not associated with grading under the United States Standards for Whole Dry Peas, Beans (Chickpeas, Fava/Faba beans), and Lentils will not be considered, unless otherwise specified in the SP.

**Practical to Replant:** In addition to the definition contained in the BP, it will be considered practical to replant:

- (a) Contract seed types only if the processor/seed company will accept the production under the terms of the processor/seed company contract.
- (b) Fall-planted types 25 days or less after the final planting date for the corresponding spring-planted type of dry peas.

**Processor/Seed Company:** Any business enterprise regularly engaged in the processing of contract seed types, that possesses all licenses and permits for marketing contract seed types required by the state in which it operates, and that owns, or has contracted, sufficient drying, screening, and bagging or packaging equipment to accept and process the contract seed types within a reasonable amount of time after harvest.

**Processor/Seed Company Contract:** A written agreement between the producer and the processor/seed company, executed by the acreage reporting date, containing at a minimum:

- (a) The producer's promise to plant and grow one or more specific varieties of contract seed types, and deliver the production from those varieties to the processor/seed company;
- (b) The processor/seed company's promise to purchase all the production stated in the contract; and
- (c) A fixed price, or a method to determine such price based on published information compiled by a third party, that will be paid to the producer for at least 50 percent of the production stated in the contract.

**Swathed:** Severance of the stem and pods from the ground without removal of the seeds from the pods and placing them into windrows.

**Type:** A category of dry peas identified as a type in the SP or insured by WA.

**Windrow**: Dry peas where the plants are cut and placed in a row.

### **Green Pea Definitions**

**Base Contract Price**: The price stipulated in the processor contract for the tenderometer reading, grade factor, or sieve size that is designated in the SP, if applicable, without regard to discounts or incentives that may apply.

**Harvest**: Combining (vining) of the peas.

**Processor**: Any business enterprise regularly engaged in canning or freezing green peas for human consumption, that possesses all licenses and permits for processing green peas required by the state in which it operates, and that possesses facilities, or has contractual access to such facilities, with enough equipment to accept and process contracted green peas within a reasonable amount of time after harvest.

**Processor Contract**: A written agreement between the producer and a processor, containing at a minimum:

- (a) The producer's commitment to plant and grow green peas and to deliver the green pea production to the processor;
- (b) The processor's commitment to purchase all of the production stated in the processor contract; and
- (c) A base contract price.

Multiple contracts with the same processor that specify amounts of production will be considered as a single processor contract unless the contracts are for different types of green peas.

**Exhibit 3 Form Standards - Appraisal Worksheet**

Verify and/or make the following entries for each appraisal worksheet element/item number. A completed appraisal worksheet example is at the end of this exhibit. For general form standards and other general information, see [Subparagraph 2D](#) and [Paragraph 36](#).

Item Number/Element	Standard
Company	Name of the AIP, if not preprinted on the worksheet (Company Name).
Claim No.	Claim number as assigned by the AIP.
1. Insured's Name	Name of the insured that identifies exactly the person (legal entity) to whom the policy is issued.
2. Contract No.	Insured's assigned policy number.
3. Unit Number	Unit number from the Summary of Coverage after it is verified to be correct.
4. Crop	<p>Make the following entries, as applicable.</p> <p>a. Dry Peas: Enter "Dry Peas" and the name of the type and variety; e.g., "Spring Smooth Green/Columbian."</p> <p>b. Lentils: Enter "Dry Peas" and the name of the type and variety below the "Dry Peas"; e.g., "Spring Lentils/Chilean."</p> <p>c. Chickpeas: Enter "Dry Peas" and the name of the type and variety below the "Dry Peas"; e.g., "Large Kabuli Chickpea/Dwelly."</p> <p>d. Green Peas: Enter "Green Peas" and the name of the type and variety below the "Green Peas"; e.g., "Shell/Allsweet."</p> <p>e. Fava/Faba beans: Enter "Dry Peas" and the name of the type and variety below the "Dry Peas"; e.g., "Fava/Faba beans/Fabelle."</p>
5. Crop Year	Four-digit crop year, as defined in the policy, for which the claim has been filed.

**Part I - Before Podding**

6. Field ID and Acres	Field identification symbol and number of determined acres, to tenths, in the field or subfield being appraised.
7. Row Space	Measure across three or more row spaces and enter average row width in whole inches. Refer to <a href="#">Paragraph 33</a> for row width determination information.
8. No. Plants	Number of live plants per 10 foot sample row from which a normal yield can be expected under favorable growing conditions. If the sample contains damaged plants, convert the number of damaged plants to a comparable number of plants from which a normal yield can be expected (e.g., three damaged plants may be equivalent to one undamaged plant).
9. Total Plants	Total number of plants for all samples in item 8 above.
10. No. Samples	Enter the total number of samples taken. Refer to <a href="#">Exhibit 5</a> for minimum number of samples.

**Exhibit 3 Form Standards - Appraisal Worksheet (Continued)**

<b>Element/ Item Number</b>	<b>Description</b>
11. Avg. No. Plants	Result of dividing the total number of plants (item 9) by the total number of samples (item 10), rounded to the nearest tenth.
12. Sq. Ft. Factor	Square foot factor for the row width. (Refer to <a href="#">Exhibit 6.</a> )
13. Avg. Plants Per Sq. Ft.	Result of dividing the average number of plants (item 11) by the square foot factor (item 12), rounded to the nearest tenth.
14. Peas Per Plant Factor	Dry Peas, Lentils, Chickpea types, Fava/Faba beans, and Green Peas (Shell Type) - Peas per Plant Factor (average number of peas per plant) for the variety being appraised (refer to <a href="#">Exhibit 7</a> herein).  Green Peas (Pod Type) - Pods per Plant Factor (average number of pods per plant) for the variety being appraised (refer to Exhibit 7 herein).
15. Peas Per Sq. Ft.	Result of multiplying the average plants per square foot (item 13) by the Peas Per Plant Factor (item 14), rounded to the nearest tenth.
16. Yield Factor	Yield factor for the variety being appraised (refer to Exhibit 7 herein).
17. Pounds Per Acre Appr.	Result of dividing the Peas Per Square Foot (item 15) by the yield factor for the type (item 16), rounded to the nearest whole pound. If appraising fall-planted acreage, multiply the pounds per acre appraisal by 1.25 (e.g., 269 x 1.25 = 336).

**Part II - After Podding**

18. Field ID and Acres	Field or subfield identification symbol and acreage, to tenths.
19. Row Space	Row Width to nearest inch. Refer to <a href="#">Paragraph 33</a> for row width determination information.
20. Plants Per Sample Row	Number of live plants per 10 ft. sample row.
21. Average Pods Per Plant	Average number of pods per plant from five or more representative plants from each sample. If there are less than five representative plants in the sample, refer to <a href="#">Subparagraph 34C</a> . Round to tenths.
22. Average Peas Per Pod	a. Dry Peas, Green Peas (Shell Type, or for unharvested acreage if consent was given to harvest green peas as dry peas): Average number of peas per pod on plants used in item 21, rounded to tenths.  b. Green Peas (Pod Type): Make no entry.
23. Sample Totals	a. Dry Peas and Green Peas (Shell Type, or for unharvested acreage if consent was given to harvest green peas as dry peas): Item 20 multiplied by item 21, multiplied by item 22, results rounded to tenths after the final calculation.  b. Green Peas (Pod Type): Item 20 multiplied by item 21, for each sample. Round to tenths.
24. Total All Samples	Total of all entries in item 23.
25. No. Samples	Enter the number of samples taken.

**Exhibit 3 Form Standards - Appraisal Worksheet (Continued)**

Element/ Item Number	Description
26. Total Average Beans or Peas Per Sample	Result of dividing the total number of peas from all samples (item 24) by the number of samples (item 25), rounded to the nearest tenth.
27. Sq. Ft. Factor	Square foot factor for the row width from <a href="#">Exhibit 6</a> .
28. Beans or Peas per Sq. Ft.	Result of dividing the total average peas per sample (item 26) by the square foot factor (item 27), rounded to the nearest tenth.
29. Yield Factor	Yield factor for the variety from <a href="#">Exhibit 7</a> .
30. Pounds Per Acre Appr.	Result of dividing the peas per square foot (item 28) by the yield factor for the variety (item 29), rounded to the nearest whole pound.
31. Remarks	List any information pertinent to the appraisal (e.g., appraisal date, uninsured causes of damage, contract seed, irrigated or non-irrigated, etc.). If a Special Report is used, so indicate.

The following required entries are not illustrated on the Appraisal Worksheet example below.

32. Insured's Signature and Date	Insured's (or insured's authorized representative's) signature and date. Before obtaining the signature, review all entries on the Appraisal Worksheet with the insured (or the insured's authorized representative), particularly explaining codes, etc., which may not be readily understood.
33. Adjuster's Code No., Signature, and Date	Signature of adjuster, code number, and date signed after the insured (or insured's authorized representative) has signed. If the appraisal is performed prior to signature date, document the date of appraisal in the Remarks section of the Appraisal Worksheet (if available); otherwise, document the appraisal date in the Narrative of the PW.
Page Number	Page numbers - (Example: Page 1 of 1, Page 1 of 2, Page 2 of 2, etc.).

**Exhibit 3 Form Standards - Appraisal Worksheet (Continued)**

COMPANY NAME: ANY COMPANY

CLAIM NUMBER: XXXXX

APPRAISAL WORKSHEET (FOR ILLUSTRATION PURPOSES ONLY)	1 INSURED'S NAME					2 CONTRACT NO.		3 UNIT NO.	4 CROP		5 CROP YEAR
	I.M. INSURED					XX-XXX-XXXXX		0001-0001BU	GREEN PEAS/POD SUGAR SNAPS		YYYY

**PART I – BEFORE PODDING**

6 FIELD ID AND ACRES	7 ROW SPACE	8 NO. PLANTS (EACH BLOCK EQUALS TOTAL PLANTS FOR ONE SAMPLE)						9 TOTAL PLANTS	10 NO. SAMPLES	11 AVG. NO. PLANTS	12 SQ. FT. FACTOR	13 AVG. PLANTS PER SQ. FT.	14 BEANS OR PEAS PER PLANT FACTOR	15 BEANS OR PEAS PER SQ. FT.	16 YIELD FACTOR	17 POUNDS PER ACRE APPR.
		7	10	4	8	6										
A/20.0	7"						35	5	7.0	5.8	1.2	9	10.8	.016	675	

**PART II – AFTER PODDING**

18 FIELD ID AND ACRES	19 ROW SPACE	NO. PLANTS (EACH BLOCK EQUALS TOTAL PLANTS FOR ONE SAMPLE)						24 TOTAL ALL SAMPLES	25 NO. SAMPLES	26 TOTAL AVERAGE BEANS OR PEAS PER SAMPLE	27 SQ. FT. FACTOR	28 BEANS OR PEAS PER SQ. FT.	29 YIELD FACTOR	30 POUNDS PER ACRE APPR.
		20	21	22	23									
		20 PLANTS PER SAMPLE ROW												
		21 AVERAGE PODS PERPLANT												
		22 AVERAGE BEANS OR PEAS PER POD												
		23 SAMPLE TOTALS												

31 REMARKS Appraisal Date – May 17, 20XX.

**Example Green Pea/Pod Appraisal Before Podding**

This form example does not illustrate all required entry items (e.g., signature, dates, etc.). Refer to the above Appraisal Worksheet instructions for required statements and signature entries.



**Exhibit 3 Form Standards - Appraisal Worksheet (Continued)**

COMPANY NAME: ANY COMPANY

CLAIM NUMBER: XXXXX

<b>APPRAISAL WORKSHEET</b> (FOR ILLUSTRATION PURPOSES ONLY)	1 INSURED'S NAME  <b>I.M. INSURED</b>	2 CONTRACT NO.  <b>XX-XXX-XXXXX</b>	3 UNIT NO.  <b>0001-0001BU</b>	4 CROP  <b>GREEN PEAS/POD SUGAR SNAPS</b>	5 CROP YEAR  <b>YYYY</b>
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**PART I – BEFORE PODDING**

6	7	8							9	10	11	12	13	14	15	16	17
FIELD ID AND ACRES	ROW SPACE	NO. PLANTS (EACH BLOCK EQUALS TOTAL PLANTS FOR ONE SAMPLE)							TOTAL PLANTS	NO. SAMPLES	AVG. NO. PLANTS	SQ. FT. FACTOR	AVG. PLANTS PER SQ. FT.	BEANS OR PEAS PER PLANT FACTOR	BEANS OR PEAS PER SQ. FT.	YIELD FACTOR	POUNDS PER ACRE APPR.

**PART II – AFTER PODDING**

18	19	20							24	25	26	27	28	29	30
FIELD ID AND ACRES	ROW SPACE	NO. PLANTS (EACH BLOCK EQUALS TOTAL PLANTS FOR ONE SAMPLE)							TOTAL ALL SAMPLES	NO. SAMPLES	TOTAL AVERAGE BEANS OR PEAS PER SAMPLE	SQ. FT. FACTOR	BEANS OR PEAS PER SQ. FT.	YIELD FACTOR	POUNDS PER ACRE APPR.
<b>B/10.0</b>	<b>7"</b>	20 PLANTS PER SAMPLE ROW	<b>15</b>	<b>0</b>	<b>11</b>	<b>9</b>	<b>12</b>	<b>155.0</b>	<b>5</b>	<b>31.0</b>	<b>5.8</b>	<b>5.3</b>	<b>.016</b>	<b>331</b>	
		21 AVERAGE PODS PER PLANT	<b>3.0</b>	<b>0</b>	<b>4.0</b>	<b>2.0</b>	<b>4.0</b>								
		22 AVERAGE BEANS OR PEAS PER POD													
		23 SAMPLE TOTALS	<b>45.0</b>	<b>0.0</b>	<b>44.0</b>	<b>18.0</b>	<b>48.0</b>								

31 REMARKS Appraisal Date – July 10, 20XX.

**Example Green Pea/Pod Appraisal After Podding**

This form example does not illustrate all required entry items (e.g., signature, dates, etc.). Refer to the above Appraisal Worksheet instructions for required statements and signature entries.

**Exhibit 3 Form Standards - Appraisal Worksheet (Continued)**

COMPANY NAME: **ANY COMPANY**

CLAIM NUMBER: **XXXXX**

<b>APPRAISAL WORKSHEET</b> (FOR ILLUSTRATION PURPOSES ONLY)	1 INSURED'S NAME	2 CONTRACT NO.	3 UNIT NO.	4 CROP	5 CROP YEAR
	<b>I.M. INSURED</b>	<b>XX-XXX-XXXXX</b>	<b>0002-0001BU</b>	<b>GREEN PEAS/SHELL ALASKA</b>	<b>YYYY</b>

**PART I – BEFORE PODDING**

6	7	8						9	10	11	12	13	14	15	16	17
FIELD ID AND ACRES	ROW SPACE	NO. PLANTS (EACH BLOCK EQUALS TOTAL PLANTS FOR ONE SAMPLE)						TOTAL PLANTS	NO. SAMPLES	AVG. NO. PLANTS	SQ. FT. FACTOR	AVG. PLANTS PER SQ. FT.	BEANS OR PEAS PER PLANT FACTOR	BEANS OR PEAS PER SQ. FT.	YIELD FACTOR	POUNDS PER ACRE APPR.
A/20.0	12"	7	10	4	8	6		35	5	7.0	10.0	0.7	28	19.6	.110	178

**PART II – AFTER PODDING**

18	19	20						24	25	26	27	28	29	30
FIELD ID AND ACRES	ROW SPACE	NO. PLANTS (EACH BLOCK EQUALS TOTAL PLANTS FOR ONE SAMPLE)						TOTAL ALL SAMPLES	NO. SAMPLES	TOTAL AVERAGE BEANS OR PEAS PER SAMPLE	SQ. FT. FACTOR	BEANS OR PEAS PER SQ. FT.	YIELD FACTOR	POUNDS PER ACRE APPR.
		20 PLANTS PER SAMPLE ROW												
		21 AVERAGE PODS PER PLANT												
		22 AVERAGE BEANS OR PEAS PER POD												
		23 SAMPLE TOTALS												

31 REMARKS **Appraisal Date – May 8, 20XX.**

**Example Green Pea/Shell Appraisal Before Podding**

This form example does not illustrate all required entry items (e.g., signature, dates, etc.). Refer to the above Appraisal Worksheet instructions for required statements and signature entries.

**Exhibit 3 Form Standards - Appraisal Worksheet (Continued)**

COMPANY NAME: ANY COMPANY

CLAIM NUMBER: XXXXX

<b>APPRAISAL WORKSHEET</b> (FOR ILLUSTRATION PURPOSES ONLY)	1 INSURED'S NAME  <b>I.M. INSURED</b>	2 CONTRACT NO.  <b>XX-XXX-XXXXX</b>	3 UNIT NO.  <b>0002-0001BU</b>	4 CROP  <b>GREEN PEAS/SHELL ALASKA</b>	5 CROP YEAR  <b>YYYY</b>
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**PART I – BEFORE PODDING**

6	7	8							9	10	11	12	13	14	15	16	17
FIELD ID AND ACRES	ROW SPACE	NO. PLANTS (EACH BLOCK EQUALS TOTAL PLANTS FOR ONE SAMPLE)							TOTAL PLANTS	NO. SAMPLES	AVG. NO. PLANTS	SQ. FT. FACTOR	AVG. PLANTS PER SQ. FT.	BEANS OR PEAS PER PLANT	BEANS OR PEAS PER SQ. FT.	YIELD FACTOR	POUNDS PER ACRE APPR.

**PART II – AFTER PODDING**

18	19	20							24	25	26	27	28	29	30
FIELD ID AND ACRES	ROW SPACE	NO. PLANTS (EACH BLOCK EQUALS TOTAL PLANTS FOR ONE SAMPLE)							TOTAL ALL SAMPLES	NO. SAMPLES	TOTAL AVERAGE BEANS OR PEAS PER SAMPLE	SQ. FT. FACTOR	BEANS OR PEAS PER SQ. FT.	YIELD FACTOR	POUNDS PER ACRE APPR.
<b>B/12.0</b>	<b>12"</b>	20 PLANTS PER SAMPLE ROW	<b>15</b>	<b>0</b>	<b>11</b>	<b>9</b>	<b>12</b>	<b>691.0</b>	<b>5</b>	<b>138.2</b>	<b>10.0</b>	<b>13.8</b>	<b>.110</b>	<b>125</b>	
		21 AVERAGE PODS PER PLANT	<b>3.0</b>	<b>0</b>	<b>4.0</b>	<b>2.0</b>	<b>4.0</b>								
		22 AVERAGE BEANS OR PEAS PER POD	<b>5.0</b>	<b>0.0</b>	<b>5.0</b>	<b>3.0</b>	<b>4.0</b>								
		23 SAMPLE TOTALS	<b>225.0</b>	<b>0.0</b>	<b>220.0</b>	<b>54.0</b>	<b>192.0</b>								

31 REMARKS Appraisal Date – July 7, 20XX

**Example Green Pea/Shell Appraisal After Podding**

This form example does not illustrate all required entry items (e.g., signature, dates, etc.). Refer to the above Appraisal Worksheet instructions for required statements and signature entries.

**Exhibit 3 Form Standards - Appraisal Worksheet (Continued)**

COMPANY NAME: ANY COMPANY

CLAIM NUMBER: XXXXX

APPRAISAL WORKSHEET (FOR ILLUSTRATION PURPOSES ONLY)	1 INSURED'S NAME	2 CONTRACT NO.	3 UNIT NO.	4 CROP	5 CROP YEAR
	I.M. INSURED	XX-XXX-XXXXX	0003-0001BU	DRY PEAS/ COLUMBIAN	YYYY

**PART I – BEFORE PODDING**

6	7	8						9	10	11	12	13	14	15	16	17
FIELD ID AND ACRES	ROW SPACE	NO. PLANTS (EACH BLOCK EQUALS TOTAL PLANTS FOR ONE SAMPLE)						TOTAL PLANTS	NO. SAMPLES	AVG. NO. PLANTS	SQ. FT. FACTOR	AVG. PLANTS PER SQ. FT.	BEANS OR PEAS PER PLANT FACTOR	BEANS OR PEAS PER SQ. FT.	YIELD FACTOR	POUNDS PER ACRE APPR.
A/20.0	12"	7	10	4	8	6		35	5	7.0	10.0	.7	20	14.0	.052	269

**PART II – AFTER PODDING**

18	19	24						25	26	27	28	29	30	
FIELD ID AND ACRES	ROW SPACE	NO. PLANTS (EACH BLOCK EQUALS TOTAL PLANTS FOR ONE SAMPLE)						TOTAL ALL SAMPLES	NO. SAMPLES	TOTAL AVERAGE BEANS OR PEAS PER SAMPLE	SQ. FT. FACTOR	BEANS OR PEAS PER SQ. FT.	YIELD FACTOR	POUNDS PER ACRE APPR.
		20 PLANTS PER SAMPLE ROW												
		21 AVERAGE PODS PER PLANT												
		22 AVERAGE BEANS OR PEAS PER POD												
		23 SAMPLE TOTALS												

31 REMARKS: Appraisal Date – April 10, 20XX Contract Seed.

**Example Dry Pea Appraisal Before Podding**

This form example does not illustrate all required entry items (e.g., signature, dates, etc.). Refer to the above Appraisal Worksheet instructions for required statements and signature entries.

**Exhibit 3 Form Standards - Appraisal Worksheet (Continued)**

COMPANY NAME: **ANY COMPANY**

CLAIM NUMBER: **XXXXX**

<b>APPRAISAL WORKSHEET</b> (FOR ILLUSTRATION PURPOSES ONLY)	1 INSURED'S NAME  <b>I.M. INSURED</b>	2 CONTRACT NO.  <b>XX-XXX-XXXXX</b>	3 UNIT NO.  <b>0003-0001BU</b>	4 CROP  <b>DRY PEAS/SMOOTH GREEN ALASKA 81</b>	5 CROP YEAR  <b>YYYY</b>
--	---	---	--------------------------------------	--	--------------------------------

**PART I – BEFORE PODDING**

6	7	8						9	10	11	12	13	14	15	16	17
FIELD ID AND ACRES	ROW SPACE	NO. PLANTS (EACH BLOCK EQUALS TOTAL PLANTS FOR ONE SAMPLE)						TOTAL PLANTS	NO. SAMPLES	AVG. NO. PLANTS	SQ. FT. FACTOR	AVG. PLANTS PER SQ. FT.	BEANS OR PEAS PER PLANT FACTOR	BEANS OR PEAS PER SQ. FT.	YIELD FACTOR	POUNDS PER ACRE APPR.

**PART II – AFTER PODDING**

18	19	20					24	25	26	27	28	29	30
FIELD ID AND ACRES	ROW SPACE	NO. PLANTS (EACH BLOCK EQUALS TOTAL PLANTS FOR ONE SAMPLE)					TOTAL ALL SAMPLES	NO. SAMPLES	TOTAL AVERAGE BEANS OR PEAS PER SAMPLE	SQ. FT. FACTOR	BEANS OR PEAS PER SQ. FT.	YIELD FACTOR	POUNDS PER ACRE APPR.
<b>B/18.0</b>	<b>12"</b>	20 PLANTS PER SAMPLE ROW	<b>15</b>	<b>0</b>	<b>11</b>	<b>9</b>	<b>12</b>						
		21 AVERAGE PODS PERPLANT	<b>3.0</b>	<b>0</b>	<b>4.0</b>	<b>2.0</b>	<b>4.0</b>						
		22 AVERAGE BEANS OR PEAS PER POD	<b>5.0</b>	<b>0.0</b>	<b>5.0</b>	<b>3.0</b>	<b>4.0</b>						
		23 SAMPLE TOTALS	<b>225.0</b>	<b>0.0</b>	<b>220.0</b>	<b>54.0</b>	<b>192.0</b>	<b>691.0</b>	<b>5</b>	<b>138.2</b>	<b>10.0</b>	<b>13.8</b>	<b>.052</b>

31 REMARKS: **Appraisal Date – July 10, 20XX**

**Example Dry Pea Appraisal After Podding**

This form example does not illustrate all required entry items (e.g., signature, dates, etc.). Refer to the above Appraisal Worksheet instructions for required statements and signature entries.

**Exhibit 4 Form Standards - Production Worksheet**

Verify and/or make the following entries for each PW element/item number. A completed PW example is at the end of this exhibit. For general form standards and other general information, see [Subparagraph 2D](#) and [Paragraph 51](#).

Element/Item Number	Description
1. Crop/Code #	"Dry Peas" (0067) "Green Peas" (0064)
2. Unit #	Unit number from the Summary of Coverage after it is verified to be correct.
3. Location Description	Land location that identifies the legal description, if available, and the location of the unit (e.g., section, township, and range; FSA Farm Numbers; FSA <b>CLU</b> and tract numbers; GPS identifications; or Grid identifications) as applicable for the crop.
4. Date(s) of Damage	First three letters of the month(s) during which the determined insured damage occurred for the inspection and cause(s) of loss listed in item 5 below. If no entry in item 5 below make no entry. For progressive damage, enter the month that identifies when the majority of the insured damage occurred. Include the specific date where applicable as in the case of hail damage (e.g., Aug 11). Enter additional dates of damage in the extra spaces, as needed. If more space is needed, document the additional dates of damage in the Narrative (or on a Special Report). Refer to the illustration in item 6 below. If there is no insurable cause of loss, and a no indemnity due claim will be completed, make no entry.
5. Cause(s) of Damage	Name of the determined insured cause(s) of damage for this crop as listed in the LAM for the date of damage listed in item 4 above. If an insured cause(s) of damage is coded as "Other," explain in the Narrative. Enter additional causes of damage in the extra spaces, as needed. If more space is needed, document the additional determined insured causes of damage in the Narrative (or on a Special Report). Refer to the illustration in item 6 below.  If it is evident that no indemnity is due, enter "No Indemnity Due" across the columns in Item 5 (refer to the LAM for more information on no indemnity due claims).
6. Insured Cause %	<b>Preliminary:</b> Make no entry.  <b>Replant and Final:</b> Whole percent of damage for the insured cause of damage listed in item 5 above. Enter additional "Insured Cause %" in the extra spaces, as needed. If additional space is needed, enter the additional determined "Insured Cause %" in the Narrative (or on a Special Report). The total of all "Insured Cause %" including those entered in the Narrative must equal 100%.  If there is no insurable cause of loss, and a no indemnity due claim will be completed, make no entry.

**Exhibit 4 Form Standards - Production Worksheet (Continued)**

Element/Item Number	Description												
6. Insured Cause % (Continued)	<p>Example entries for items 4-6 and the Narrative, reflecting entries for multiple dates of damage, the corresponding insured causes of damage and insured cause percents:</p> <table border="0" data-bbox="524 369 1515 600"> <tr> <td data-bbox="524 369 889 405">4. Date(s) of Damage</td> <td data-bbox="889 369 1084 405">MAY</td> <td data-bbox="1084 369 1279 405">JUNE</td> <td data-bbox="1279 369 1515 405">AUG</td> </tr> <tr> <td data-bbox="524 447 889 516">5. Causes of Damage</td> <td data-bbox="889 447 1084 516">Excess Moisture</td> <td data-bbox="1084 447 1279 516">Hail</td> <td data-bbox="1279 447 1515 516">Drought</td> </tr> <tr> <td data-bbox="524 558 889 594">6. Insured Cause(s) %</td> <td data-bbox="889 558 1084 594">40</td> <td data-bbox="1084 558 1279 594">20</td> <td data-bbox="1279 558 1515 594">30</td> </tr> </table> <p>Narrative: Additional date of damage – SEP 5; Cause of Damage – Freeze; Insured cause percent – 10%</p>	4. Date(s) of Damage	MAY	JUNE	AUG	5. Causes of Damage	Excess Moisture	Hail	Drought	6. Insured Cause(s) %	40	20	30
4. Date(s) of Damage	MAY	JUNE	AUG										
5. Causes of Damage	Excess Moisture	Hail	Drought										
6. Insured Cause(s) %	40	20	30										
7. Company/Agency	Name of company and agency servicing the contract.												
8. Name of Insured	Name of the insured that identifies exactly the person (legal entity) to whom the policy is issued.												
9. Claim #	Claim number as assigned by the AIP.												
10. Policy #	Insured’s assigned policy number.												
11. Crop Year	Four-digit crop year, as defined in the policy, for which the claim is filed.												
12. Additional Units	<p><b>Preliminary and Replant:</b> Make no entry.</p> <p><b>Final:</b> Unit number(s) for all non-loss units for the crop at the time of final inspection. A non-loss unit is any unit for which a PW has not been completed. Additional non-loss units may be entered on a single PW.</p> <p>If more spaces are needed for non-loss units, enter the unit numbers, identified as “Non-Loss Units,” in the Narrative or on an attached Special Report.</p>												
13. Est. Prod. Per Acre	<p><b>Preliminary and Replant:</b> Make no entry.</p> <p><b>Final:</b> Estimated yield per acre, in whole pounds, of all non-loss units for the crop at the time of final inspection.</p>												
14. Date(s) Notice of Loss	<p><b>Preliminary:</b></p> <p>a. Date the first or second notice of damage or loss was given for the unit in item 2, in the 1st or 2nd space, as applicable. Enter the complete date (MM/DD/YYYY) for each notice.</p> <p>b. A notice of damage or loss for a third preliminary inspection (if needed) requires an additional set of PWs. Enter the date of notice for a third preliminary inspection in the 1st space of item 14 on the second set of PWs.</p> <p>c. Reserve the “Final” space on the first page of the first set of PWs for the date of notice for the final inspection.</p>												

**Exhibit 4 Form Standards - Production Worksheet (Continued)**

Element/Item Number	Description
<p>14. Date(s) Notice of Loss (Continued)</p>	<p><b>Preliminary:</b></p> <p>d. If the inspection is initiated by the AIP, enter “Company Insp.” instead of the date.</p> <p>e. If the notice does not require an inspection, document as directed in the Narrative instructions.</p> <p><b>Replant and Final:</b> Transfer the last date (in the 1st or 2nd space from the first or second set of PWs) to the final space on the first page of the first set of PWs if a final inspection should be made as a result of the notice. Always enter the complete date of notice (MM/DD/YYYY) for the final inspection in the final space on the first set of PWs. For a delayed notice of loss or delayed claim, refer to the LAM.</p>
<p>15. Companion Policy(s)</p>	<p>a. If no other person has a share in the unit (insured has 100 percent share), make no entry.</p> <p>b. In all cases where the insured has less than a 100 percent share of a loss-affected unit, ask the insured if the other person sharing in the unit has a multiple-peril crop insurance contract (i.e., not crop-hail, fire, etc.). If the other person does not, enter “NONE.”</p> <p>(1) If the other person has a multiple-peril crop insurance contract and it can be determined that the same AIP services it, enter the contract number. Handle these companion policies according to AIP instructions.</p> <p>(2) If the other person has a multiple-peril crop insurance contract and a different AIP or agent services it, enter the name of the AIP and/or agent (and contract number) if known.</p> <p>(3) If unable to verify the existence of a companion contract, enter “Unknown” and contact the AIP for further instructions.</p> <p>c. Refer to the LAM for further information regarding companion contracts.</p>



**Section I - Determined Acreage Appraised, Production and Adjustments**

Make separate line entries for varying:

- (1) rate classes, types, classes, sub-classes, intended uses, irrigated practices, cropping practices, or organic practices, as applicable;
- (2) APH yields;
- (3) appraisals;
- (4) adjustments to appraised mature production (moisture and/or QA);
- (5) stages or intended use(s) of acreage;
- (6) shares (e.g., 50 percent and 75 percent shares on the same unit); or
- (7) appraisals for damage due to hail or fire if Hail and Fire Exclusion is in effect.

Element/Item Number	Description
16. Field ID	<p>The field identification symbol from a sketch map or an aerial photo. Refer to the Narrative.</p> <p>Where acreage is partly replanted, omit the field ID symbol for the fields that have not been replanted and that have been consolidated into a single line entry.</p>
17. Multi-Crop Code	<p><b>Replant:</b> Make no entry.</p> <p><b>Preliminary and Final:</b> The applicable two-digit code for first crop and second crop. Refer to the LAM for instructions regarding entry of first crop and second crop codes.</p>
18. Reported Acres	<p>In the event of over-reported acres, handle in accordance with the individual AIP’s instructions. In the event of under-reported acres, enter the reported acres to tenths for the field or sub field. If there are no under-reported acres, make no entry.</p>
19. Determined Acres	<p>Refer to the LAM for definition of acceptable determined acres used herein. Enter the determined acres to tenths for the field or subfield for which consent is given for other use and/or:</p> <ul style="list-style-type: none"> <li>a. Put to other use without consent;</li> <li>b. Abandoned;</li> <li>c. Damaged by uninsured causes; or</li> </ul>

**Exhibit 4 Form Standards - Production Worksheet (Continued)**

Element/Item Number	Description
<p>19. Determined Acres (Continued)</p>	<p>d. For which the insured failed to provide acceptable records of production.</p> <p>Refer to the LAM for procedures regarding when estimated acres are allowed and documentation requirements.</p> <p><b>Replant:</b> Determine the total acres, to tenths, of replanted acreage (do not estimate). Make a separate line entry for any part of a field not replanted.</p> <p>a. Determine the planted acreage of any fields not replanted. Consolidate it into a single line entry unless the usual reasons for separate line entries apply. Record the field identities (from a map or aerial photo) in the Narrative.</p> <p>b. Account for all planted acreage in the unit.</p> <p><b>Preliminary and Final:</b> Determined acres to tenths.</p> <p>Acreage breakdowns within a unit or field may be estimated (refer to the LAM) if a determination is impractical.</p> <p>Account for all planted acreage in the unit. In the event of over-reported acres, handle in accordance with individual AIP’s instructions.</p>
<p>20. Interest or Share</p>	<p>Insured’s interest in the crop to three decimal places as determined at the time of inspection. If shares vary on the same unit, use separate line entries.</p>
<p>21. Risk</p>	<p>Three-digit code for the correct “Rate” as specified on the actuarial document maps. If a “Rate” or “High-Risk Area” is not specified on the actuarial document maps, make no entry. Verify with the Summary of Coverage and if the “Rate” is found to be incorrect, revise according to the AIP’s instructions. Refer to the LAM.</p> <p>Unrated land is uninsurable without a WA.</p>
<p>22. Type</p>	<p>Three-digit code, entered exactly as specified on the actuarial documents for the type grown by the insured. If “No Type Specified” is shown in the actuarial documents, enter the appropriate three-digit code from the actuarial documents (e.g., 997). If a type is not specified on the actuarial documents, make no entry.</p>
<p>23. Class</p>	<p>Three-digit code, entered exactly as specified on the actuarial documents for the class grown by the insured. If “No Class Specified” is shown in the actuarial documents, enter the appropriate three-digit code from the actuarial documents (e.g., 997). If a class is not specified on the actuarial documents, make no entry.</p>
<p>24. Sub-Class</p>	<p>Three-digit code, entered exactly as specified on the actuarial documents for the sub-class grown by the insured. If “No Sub-Class Specified” is shown in the actuarial documents, enter the appropriate three-digit code from the actuarial documents (e.g., 997). If a sub-class is not specified on the actuarial documents, make no entry.</p>

**Exhibit 4 Form Standards - Production Worksheet (Continued)**

Element/Item Number	Description												
25. Intended Use	Three-digit code, entered exactly as specified on the actuarial documents for the intended use of the crop grown by the insured. If “No Intended Use Specified” is shown in the actuarial documents, enter the appropriate three-digit code from the actuarial documents (e.g., 997). If an intended use is not specified on the actuarial documents, make no entry.												
26. Irr. Practice	Three-digit code, entered exactly as specified on the actuarial documents for the irrigated practice carried out by the insured. If “No Irrigated Practice Specified” is shown in the actuarial documents, enter the appropriate three-digit code from the actuarial documents (e.g., 997). If an irrigated practice is not specified on the actuarial documents, make no entry.												
27. Cropping Practice	Three-digit code, entered exactly as specified on the actuarial documents for the cropping practice (or practice) carried out by the insured. If “No Cropping Practice Specified” or “No Practice Specified” is shown in the actuarial documents, enter the appropriate three-digit code from the actuarial documents (e.g., 997). If a cropping practice is not specified on the actuarial documents, make no entry.												
28. Organic Practice	Three-digit code, entered exactly as specified on the actuarial documents for the organic practice carried out by the insured. If “No Organic Practice Specified” is shown in the actuarial documents, enter the appropriate three-digit code from the actuarial documents (e.g., 997). If an organic practice is not specified on the actuarial documents, make no entry.												
29. Stage	<p><b>Preliminary:</b> Make no entry.</p> <p><b>Replant:</b> Replant stage abbreviation as shown below.</p> <table border="0" data-bbox="527 1228 1510 1575"> <thead> <tr> <th data-bbox="527 1228 844 1270">Stage</th> <th data-bbox="844 1228 1510 1270">Explanation</th> </tr> </thead> <tbody> <tr> <td data-bbox="527 1291 844 1375">“R” .....</td> <td data-bbox="844 1291 1510 1375">Acreage replanted and qualifying for replanting payment.</td> </tr> <tr> <td data-bbox="527 1407 844 1449">“NR” .....</td> <td data-bbox="844 1407 1510 1449">Acreage not replanted.</td> </tr> <tr> <td data-bbox="527 1491 844 1575">“RN” .....</td> <td data-bbox="844 1491 1510 1575">Acreage replanted and not qualified for a replanting payment.</td> </tr> </tbody> </table> <p><b>Final:</b> Stage abbreviation as shown below.</p> <table border="0" data-bbox="527 1690 1510 1942"> <thead> <tr> <th data-bbox="527 1690 844 1732">Stage</th> <th data-bbox="844 1690 1510 1732">Explanation</th> </tr> </thead> <tbody> <tr> <td data-bbox="527 1764 844 1942">“P” .....</td> <td data-bbox="844 1764 1510 1942">Acreage abandoned without consent, put to other use without consent, damaged solely by uninsured causes, or for which the insured failed to provide acceptable records of production to the AIP.</td> </tr> </tbody> </table>	Stage	Explanation	“R” .....	Acreage replanted and qualifying for replanting payment.	“NR” .....	Acreage not replanted.	“RN” .....	Acreage replanted and not qualified for a replanting payment.	Stage	Explanation	“P” .....	Acreage abandoned without consent, put to other use without consent, damaged solely by uninsured causes, or for which the insured failed to provide acceptable records of production to the AIP.
Stage	Explanation												
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Stage	Explanation												
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**Exhibit 4 Form Standards - Production Worksheet (Continued)**

Element/Item Number	Description																						
29. Stage (Continued)	<table border="0"> <thead> <tr> <th data-bbox="521 218 841 249">Stage</th> <th data-bbox="841 218 1518 249">Explanation</th> </tr> </thead> <tbody> <tr> <td data-bbox="521 281 841 312">"H" .....</td> <td data-bbox="841 281 1518 312">Harvested.</td> </tr> <tr> <td data-bbox="521 359 841 390">"UH" .....</td> <td data-bbox="841 359 1518 390">Unharvested or put to other use with consent.</td> </tr> <tr> <td data-bbox="521 436 841 468">"UB" .....</td> <td data-bbox="841 436 1518 468">Bypassed (insured causes - green peas).</td> </tr> <tr> <td data-bbox="521 514 841 546">"PB" .....</td> <td data-bbox="841 514 1518 546">Bypassed (uninsured causes - green peas).</td> </tr> <tr> <td data-bbox="521 592 841 623">"HD" .....</td> <td data-bbox="841 592 1518 665">Harvested as dry peas (only applies to green peas harvested as dry peas).</td> </tr> <tr> <td data-bbox="521 711 841 743">"TZ" .....</td> <td data-bbox="841 711 1518 785">UUF/Third Party Damage – Zero production on same acreage.</td> </tr> <tr> <td data-bbox="521 831 841 863">"TA" .....</td> <td data-bbox="841 831 1518 905">UUF/ Third Party Damage – Appraised production on same acreage.</td> </tr> <tr> <td data-bbox="521 951 841 982">"TH" .....</td> <td data-bbox="841 951 1518 1024">UUF/Third Party Damage – Harvested production on same acreage.</td> </tr> <tr> <td colspan="2" data-bbox="521 1035 1518 1108"><b>Prevented Planting:</b> Refer to the PPSH for proper codes for any eligible prevented planting acreage.</td> </tr> <tr> <td colspan="2" data-bbox="521 1150 1518 1182"><b>Gleaned Acreage:</b> Refer to the LAM for information on gleaning.</td> </tr> </tbody> </table>	Stage	Explanation	"H" .....	Harvested.	"UH" .....	Unharvested or put to other use with consent.	"UB" .....	Bypassed (insured causes - green peas).	"PB" .....	Bypassed (uninsured causes - green peas).	"HD" .....	Harvested as dry peas (only applies to green peas harvested as dry peas).	"TZ" .....	UUF/Third Party Damage – Zero production on same acreage.	"TA" .....	UUF/ Third Party Damage – Appraised production on same acreage.	"TH" .....	UUF/Third Party Damage – Harvested production on same acreage.	<b>Prevented Planting:</b> Refer to the PPSH for proper codes for any eligible prevented planting acreage.		<b>Gleaned Acreage:</b> Refer to the LAM for information on gleaning.	
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"H" .....	Harvested.																						
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<b>Prevented Planting:</b> Refer to the PPSH for proper codes for any eligible prevented planting acreage.																							
<b>Gleaned Acreage:</b> Refer to the LAM for information on gleaning.																							
30. Use of Acreage	<p data-bbox="521 1190 1518 1222">Use of acreage. Use the following "Intended Use" abbreviations.</p> <table border="0"> <thead> <tr> <th data-bbox="521 1262 841 1293">Use</th> <th data-bbox="841 1262 1518 1293">Explanation</th> </tr> </thead> <tbody> <tr> <td data-bbox="521 1339 841 1371">"Replant" .....</td> <td data-bbox="841 1339 1518 1371">Acreage replanted.</td> </tr> <tr> <td data-bbox="521 1417 841 1449">"Not Replanted" .....</td> <td data-bbox="841 1417 1518 1449">Acreage not replanted.</td> </tr> <tr> <td data-bbox="521 1495 841 1526">"To soybeans, etc." .....</td> <td data-bbox="841 1495 1518 1526">Other use made of the acreage.</td> </tr> <tr> <td data-bbox="521 1572 841 1604">"WOC" .....</td> <td data-bbox="841 1572 1518 1604">Other use without consent.</td> </tr> <tr> <td data-bbox="521 1650 841 1682">"SU" .....</td> <td data-bbox="841 1650 1518 1682">Solely uninsured.</td> </tr> <tr> <td data-bbox="521 1728 841 1759">"ABA" .....</td> <td data-bbox="841 1728 1518 1759">Abandoned without consent</td> </tr> <tr> <td data-bbox="521 1806 841 1837">"H" .....</td> <td data-bbox="841 1806 1518 1837">Harvested.</td> </tr> <tr> <td data-bbox="521 1883 841 1915">"UH" .....</td> <td data-bbox="841 1883 1518 1915">Unharvested.</td> </tr> <tr> <td data-bbox="521 1961 841 1992">"Bypassed" .....</td> <td data-bbox="841 1961 1518 1992">Bypassed by the Processor.</td> </tr> </tbody> </table>	Use	Explanation	"Replant" .....	Acreage replanted.	"Not Replanted" .....	Acreage not replanted.	"To soybeans, etc." .....	Other use made of the acreage.	"WOC" .....	Other use without consent.	"SU" .....	Solely uninsured.	"ABA" .....	Abandoned without consent	"H" .....	Harvested.	"UH" .....	Unharvested.	"Bypassed" .....	Bypassed by the Processor.		
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"UH" .....	Unharvested.																						
"Bypassed" .....	Bypassed by the Processor.																						

**Exhibit 4 Form Standards - Production Worksheet (Continued)**

Element/Item Number	Description
<p>30. Use of Acreage (Continued)</p>	<p>“HD” ..... Harvested as dry peas (only applies when green peas are harvested as dry peas).</p> <p>Verify any “Intended Use” entry. If final use of the acreage was not as indicated, strike out the original line and initial it. Enter all data on a new line showing the correct “Final Use.” Refer to the LAM regarding “WOC” and short rated acreage.</p> <p><b>Prevented Planting:</b> Refer to the PPSH for proper codes for any eligible prevented planting acreage.</p> <p><b>Gleaned Acreage:</b> Refer to the LAM for information on gleaning.</p>
<p>31. Appraised Potential</p>	<p>Make the following entries in whole pounds.</p> <p><b>Replant:</b> Document the calculations in the Narrative and enter the amount pounds per acre for replanting, rounded to the nearest whole pound. Refer to Part 3, “Replanting Payment Procedures,” for qualifications and computations.</p> <p><b>Preliminary and Final:</b> Per-acre appraisal of potential production for the acreage appraised as shown in items 17 or 30 on the appraisal worksheet. Refer to Part 4 for additional instructions. If there is no potential on UH acreage, enter “0” (zero).</p> <p><b>Green Peas:</b></p> <ul style="list-style-type: none"> <li>a. For unharvested green pea acreage that is bypassed by the processor due to insured causes of loss; enter “0” (zero) on the PW. Consistent with the PW, no production to count will be used for APH purposes. Refer to the LAM.</li> <li>b. For unharvested green pea acreage, and/or acreage that is bypassed when no insured cause of loss prevented the processor from timely harvesting, the potential production must be appraised and counted as production against the guarantee and for APH purposes. Refer to the LAM.</li> <li>c. For green pea acreage that consent has been given to harvest as dry peas, and the acreage remains unharvested, appraised production will be on a dry pea basis, and converted to the green pea equivalent. Refer to <a href="#">Paragraph 34</a> herein.</li> </ul>

Element/Item Number	Description
<p>31. Appraised Potential (Continued)</p>	<p><b>Contract Seed Types</b> - Enter the production as clean seed equivalent, as follows:</p> <p>a. For immature appraised production:</p> <p>(1) Multiply gross pounds per acre of immature appraised production, by the seed company's historical average grade out percentage for the variety to calculate the determined pounds of clean seed production. The remaining appraised production is the determined pounds of not-clean seed production.</p> <p>(2) Convert the determined pounds of production which is not-clean seed to clean seed equivalent by multiplying the pounds of such seed by a factor obtained by dividing the local market price (on date of appraisal) of such peas, by the contract price. Add the resulting pounds to the determined pounds of clean seed to obtain the determined pounds of clean seed equivalent.</p> <p><b>Example:</b></p> <p>2000 lbs./acre appraisal  <u>x .80</u> seed company's historical grade-out percentage  1600 pounds of clean seed</p> <p>2000 lbs. - 1600 lbs. clean seed = 400 lbs. not-clean seed</p> <p>.1500 (value/lb. not-clean seed) divided by .3000 (value per lb. of clean seed) = .500 factor</p> <p>400 lbs./acre not-clean seed X .500 = 200 lbs./acre clean seed equivalent</p> <p>1600 lbs. + 200 lbs. = 1800 lbs./acre of clean seed equivalent (Enter this sum in item 31)</p> <p>b. For mature appraised unharvested production per acre:</p> <p>(1) Add the value of appraised clean seed production to the value of appraised production which is not-clean seed (nearest whole dollar for each).</p> <p>(2) Divide the value of the appraised production by the base price to determine the whole pounds of clean seed equivalent.</p>

**Exhibit 4 Form Standards - Production Worksheet (Continued)**

Element/Item Number	Description
32a. Moisture %	<p><b>Replant:</b> Make No Entry.</p> <p><b>Preliminary and Final:</b></p> <p><b>Dry Peas</b> - For appraised mature dry pea production, enter the moisture percent (if in excess of 14.0 percent), to the nearest tenth. Moisture adjustment is applied prior to applying any qualifying adjustment for quality.</p> <p><b>Green Peas and Contract Seed Types</b> - Make No Entry.</p>
32b. Factor	<p><b>Replant:</b> Make No Entry.</p> <p><b>Preliminary and Final:</b></p> <p><b>Dry Peas</b> - Moisture factor - For appraised mature dry pea production in excess of 14.0 percent, obtain factor from <a href="#">Exhibit 9</a>.</p> <p><b>Green Peas and Contract Seed Types</b> - Make No Entry.</p>
33. Shell %, Factor, or Value	Make no entry.
34. Production Pre QA	<p><b>Preliminary, Replant, and Final:</b> Result of multiplying column 31 times column 19, rounded to whole pounds. If no entry in column 31, make no entry.</p>
35. Quality Factor	<p><b>Replant:</b> Make no entry.</p> <p><b>Preliminary and Final:</b></p> <p><b>Dry Peas:</b> For mature unharvested dry peas which due to insurable causes qualify for QA as provided in the Dry Pea CP and <a href="#">Paragraph 14</a> herein, enter the QAF (3-place decimal) calculated as follows:</p> <ol style="list-style-type: none"> <li>a. Divide the value per pound of the damaged production by the local market price per pound for the same type of variety dry peas grading U.S. No. 1 on the earlier of the date the peas were sold or the day the loss is adjusted.</li> <li>b. If the appraised dry peas have no value, enter "0.000" and explain the entry in the Narrative.</li> </ol>

**Exhibit 4 Form Standards - Production Worksheet (Continued)**

Element/Item Number	Description
35. Quality Factor	<p><b>Green Peas</b> (when notice of intent to harvest as dry peas has been given): Enter 1.667 for shell types or 3.000 for pod types; otherwise, make no entry.</p> <p>Under section 15 (j) of the BP, if due to insured causes, a Federal or State agency has ordered the appraised insured crop or production to be destroyed, enter the factor “.000.” Instruct the insured to complete and submit a Certification Form stating the date the crop or production was destroyed and the method of destruction (also refer to item 40). Document the cause of condition in the Narrative and include a copy of the Certification Form. Also refer to LAM for additional information.</p>
36. Production Post QA	<p>Make the following entries in whole pounds.</p> <p><b>Replant:</b> Transfer entry from column 34 (refer to Part 3 herein for qualifications and computations).</p> <p><b>Preliminary and Final:</b> Column 34 multiplied by column 35 rounded to whole pounds. If no entry in column 35, transfer entry from column 34.</p>
37. Uninsured Cause	<p><b>Replant:</b> Make no entry.</p> <p><b>Preliminary and Final:</b> Column 19 multiplied by the per-acre appraisal for uninsured causes (taken from appraisal worksheet or other documentation) rounded to whole pounds. Refer to the LAM for information on how to determine uninsured cause appraisals. If no uninsured causes, make no entry.</p> <p>a. Hail and Fire exclusion not in effect.</p> <p>(1) Enter the result of multiplying column 19 entry by not less than the insured’s amount of insurance per acre in pounds for any “P” stage acreage.</p> <p>(2) On preliminary inspections, advise the insured to keep the harvested production from any acreage damaged solely by uninsured causes separate from other production. Refer to the LAM for information on how to determine uninsured cause appraisals.</p> <p>(3) For acreage that is damaged partly by uninsured causes, enter the appraised uninsured loss of production per acre, in pounds, by column 19 entry for any such acreage.</p> <p>b. When there is late-planted acreage, the applicable per-acre production guarantee for such acreage is the production guarantee per acre that has been reduced for late-planted acreage, multiplied by column 19 entry.</p>



**Exhibit 4 Form Standards - Production Worksheet (Continued)**

Element/Item Number	Description
37. Uninsured Cause	<p>c. Refer to the LAM when a Hail and Fire Exclusion is in effect and damage is from hail or fire.</p> <p>d. Enter the result of adding uninsured cause appraisals to hail and fire exclusion appraisals.</p> <p>e. For fire losses, if the insured also has other fire insurance (double coverage), refer to the LAM.</p>
38. Total to Count	Result of adding item 36 and item 37.
39. Total	<p><b>Preliminary:</b> Make no entry.</p> <p><b>Replant and Final:</b> Total determined acres to tenths (column 19).</p>
40. Quality	<p><b>Replant:</b> Make no entry.</p> <p><b>Preliminary and Final:</b> Check the applicable qualifying QA condition(s) affecting the unit's production (refer to table below). Check all qualifying conditions that apply to the unit's appraised and harvested production (refer to the CP and SP).</p> <p><b>Qualifying QA Conditions:</b></p> <p>Test Weight (TW)</p> <p>Kernel Damage (KD) and Total Defects</p> <p>Garlicky (Grade)</p> <p>Aflatoxin</p> <p>Vomitoxin</p> <p>Fumonisin</p> <p>Dark Roast (for Sunflowers only)</p> <p>Sclerotinia (for Sunflowers only)</p> <p>Ergoty (Grade)</p> <p>COFO (commercially objectionable foreign odor) (includes Musty and Sour Odor)</p> <p>Other</p> <p>None</p>

**Exhibit 4 Form Standards - Production Worksheet (Continued)**

Element/Item Number	Description
<p>40. Quality</p>	<p><b>Replant:</b> Make no entry.</p> <p><b>Preliminary and Final:</b> Check the applicable qualifying QA condition(s) affecting the unit’s production (refer to table below). Check all qualifying conditions that apply to the unit’s appraised and harvested production (refer to the CP and SP).</p> <p>a. For all qualifying QA conditions checked, in the Narrative (or on a Special Report):</p> <p>(1) Document the level for each qualifying QA condition, as indicated by approved test results, and the name and location of each testing facility that verifies the presence of the qualifying QA condition and the date of the test(s); or</p> <p>(2) Enter “See documentation included in the claim file” (e.g., include copy of the test facility certificate, grade certificate, summary or settlement sheet, etc., that documents the QA condition).</p> <p>b. If “Other” is checked, in addition to the above documentation requirements, document in the Narrative (or on a Special Report):</p> <p>(1) A description of the qualifying QA condition; and</p> <p>(2) If applicable, the name of the controlling authority that considers this qualifying QA condition to be injurious to human or animal health and why.</p> <p>Refer to <a href="#">Subparagraph 14(1)(b)</a> if, due to insured causes, a Federal or State agency has ordered the appraised crop or production to be destroyed.</p> <p>c. Check “None” if none of the production qualifies for QA.</p>
<p>41. Mycotoxins exceed FDA, State, or other health organization maximum limits. Check “Yes.”</p>	<p><b>Replant:</b> Make no entry.</p> <p><b>Preliminary and Final:</b> Check “Yes” if any mycotoxins listed in item 40 (including any identified as “Other”) exceed the FDA, state, or other health organization maximum limits, otherwise leave blank. Document in the Narrative (or on a Special Report), the disposition of the production that was:</p> <p>a. Sold, document the name and address of the buyer; or</p>

**Exhibit 4 Form Standards - Production Worksheet (Continued)**

Element/Item Number	Description
41. Mycotoxins exceed FDA, State, or other health organization maximum limits. Check "Yes:" (Continued)	b. Not sold, document the date(s) of the disposition, how the production was used, or how it was destroyed.  Refer to the LAM and the SP for additional information on mycotoxins.
42. Totals	Total of entries in columns 34, 36, 37, and 38. If a column has no entries, make no entry.

**Narrative Instructions**

If more space is needed, document on a Special Report, and enter "See Special Report." Attach the Special Report to the PW.

a.	If no acreage is released on the unit, enter "No acreage released," adjuster's initials, and date.
b.	If notice of damage was given and no inspection is required, enter "No Inspection," the unit number(s), date, and adjuster's initials (do not enter unit numbers for which notice has not been given). The insured's signature is not required.
c.	Explain any uninsured causes, unusual, or controversial cases.
d.	If there is an appraisal in Section I, column 37 for uninsured causes due to a hail/fire exclusion, show the original hail/fire liability per acre and the hail/fire indemnity per acre.
e.	Document the actual appraisal date if an appraisal was performed prior to the adjuster's signature date on the appraisal worksheet, and the date of the appraisal is not recorded on the appraisal worksheet.
f.	State that there is "No other fire insurance" when fire damages or destroys the insured crop and it is determined that the insured has no other fire insurance. Also refer to the LAM.
g.	Explain any errors found on the Summary of Coverage.
h.	Explain any commingled production. Refer to the LAM.
i.	Explain any entry for "Production Not to Count" in Section II, column 62 and/or any production not included in Section II, column 56 or column 49 - 52 entries (e.g., harvested production from uninsured acreage that can be identified separately from the insured acreage in the unit).
j.	Explain a "No" checked in item 44.
k.	<p>Attach a sketch map or aerial photo to identify the total unit:</p> <ul style="list-style-type: none"> <li>(1) If consent is or has been given to put part of the unit to another use or to replant;</li> <li>(2) If acreage has been replanted to a practice uninsurable as an original practice;</li> <li>(3) If uninsured causes are present; or</li> <li>(4) For unusual or controversial cases.</li> </ul> <p>Indicate on the aerial photo or sketch map, the disposition of acreage destroyed or put to other use with or without consent.</p>

Narrative Instructions (Continued)

l.	Explain any difference between date of inspection and signature dates. For an absentee insured, enter the date of the inspection and the date of mailing the PW for signature.
m.	When any other adjuster or supervisor accompanied the adjuster on the inspection, enter the code number of the other adjuster or supervisor and the date of inspection.
n.	Explain the reason for a “No Indemnity Due” claim. “No Indemnity Due” claims are to be distributed in accordance with the AIP’s instructions.
o.	Explain any delayed notices or delayed claims as instructed in the LAM.
p.	Document any authorized estimated acres, as instructed in the LAM, shown in Section I, column 19.
q.	Document the method and calculation used to determine acres for the unit. Refer to the LAM.
r.	Specify the type of insects or disease when the insured cause of damage or loss is listed as insects or disease. List the control measures used and explain why they did not work.
s.	Document the per-acre appraisal (plus appraisal for uninsured causes of loss, if applicable) for replanted acreage, and the calculations to show that the qualifications for a replanting payment have been met. Refer to Part 3, <a href="#">Paragraph 22</a> .
t.	If any acreage to be replanted in the unit does not qualify for a replanting payment, enter Field No., “Not Qual for RP Payment,” date of inspection, adjuster’s initials, and reason not qualified.
u.	For replant claims, indicate if the pounds allowed for replanting have/have not been reduced for share on the PW according to individual AIP guidelines.
v.	<p>For production that qualifies for QA (include the following supporting documentation in the insured’s claim file):</p> <ol style="list-style-type: none"> <li data-bbox="196 1079 1344 1115">(1) Explain any “.000” QAF entered in Section I, column 35 and Section II, column 65.</li> <li data-bbox="196 1157 1455 1234">(2) Explain any deficiencies, substances, or conditions that are allowed for QA, as well as any, which were not allowed.</li> <li data-bbox="196 1276 1317 1312">(3) If mycotoxins are present, document the level based on laboratory test results.</li> <li data-bbox="196 1354 1479 1432">(4) Refer to the LAM for documentation requirements when any excess transportation costs or conditioning costs are included in the QA factor.</li> <li data-bbox="196 1474 1045 1509">(5) Document all calculations used in determining QA factors.</li> <li data-bbox="196 1551 1094 1587">(6) Refer to the LAM for additional documentation requirements.</li> <li data-bbox="196 1629 1507 1808">(7) If destruction is ordered by a Federal or State agency, record the date the crop was destroyed and the method of destruction. Also, attach to the claim the insured’s completed Certification Form, a copy of the destruction order issued by the Federal or State agency and (if applicable) a copy of the laboratory test results that confirms the presence of injurious substances or conditions.</li> </ol>

**Narrative Instructions (Continued)**

w.	Document field or subfield IDs, date, and method of destruction of mycotoxin-infested peas if it has no market value. For further documentation instructions, refer to the LAM.
x.	Show and identify any “Special” and/or “Bonus” payment(s), to the insured, in excess of the regular contract payment for delivered peas.
y.	Document the name and address of the charitable organization when gleaned acreage is applicable. Refer to the LAM for more information on gleaning.
z.	Document the type of peas being appraised, if not indicated on the appraisal worksheet or on a Special Report.
aa.	Document any other pertinent information, including any data to support any factors used to calculate the production.

**Section II - Determined Harvested Production**

- (1) Account for all harvested production (for all entities sharing in the crop) except production appraised before harvest and shown in Section I because the quantity cannot be determined later (e.g., released for other uses, etc.). For dry peas, any production harvested from plants growing in the insured crop may be counted as production of the insured crop on a weight basis.
- (2) Columns 49 through 52 are for structure measurement entries (Rectangular, Round, Square, Conical Pile, etc.). If structures are a combination of shapes, break into a series of average measurements, if possible. Enter “Odd Shape” if production is stored in an odd shaped structure. Document measurements on a Special Report or other FCIC-approved worksheet used for this purpose.
- (3) If farm-stored production has been weighed prior to storage and acceptable weight tickets are available showing gross weights, enter “Weighed and Stored on Farm” in columns 49 through 52. Refer to LAM for information on acceptable weight tickets.
- (4) For production commercially stored, sold, etc., make entries in columns 49 through 52 as follows:
  - (a) Name and address of storage facility or buyer.
  - (b) “Seed,” “Fed,” etc.
- (5) There will be no “harvested production” entries for replanting payments.
- (6) If acceptable sales or weight tickets are not available, refer to the LAM.
- (7) If additional lines are necessary, the data may be entered on a continuation sheet. Use separate lines for:
  - (a) Separate storage structures.
  - (b) Varying names and addresses of buyers of sold production.

**Section II - Determined Harvested Production (Continued)**

- (c) Varying determinations of production (varying moisture, dockage, test weight, value, etc.). Average percent of dockage or moisture can be entered when the elevator has calculated the average on the summary sheet, and the determined average is acceptable to the adjuster. Separate line entries are not otherwise required. Refer to the LAM for instructions.
  - (d) Varying shares (e.g., 50 percent and 75 percent shares on same unit).
  - (e) Conical piles. Do not add the cone in the top or bottom of a bin to the height of other production in the structure. For computing the production in cones and conical piles, refer to the LAM.
- (8) There will generally be no harvested production entries in columns 47a through 66 for preliminary inspections.
- (9) If there is harvested production from more than one insured practice or type and a separate approved APH yield has been established for each, the harvested production also must be entered on separate lines in columns 47 through 66 by type or practice. If production has been commingled, refer to the LAM.
- (10) For mycotoxin damage, refer to the LAM for special instructions.

**Exhibit 4 Form Standards - Production Worksheet (Continued)**

Element/Item Number	Description
<p>43. Date Harvest Completed: (Used to determine if there is a delayed notice or a delayed claim. Refer to the LAM.)</p>	<p><b>Preliminary:</b> Make no entry.</p> <p><b>Replant and Final:</b></p> <p>a. The earlier of the date the entire acreage on the unit was (1) harvested, (2) totally destroyed, (3) replanted, (4) put to other use, (5) a combination of harvested, destroyed, or put to other use, or (6) the calendar date for the end of the insurance period.</p> <p>b. If at the time of final inspection (if prior to the end of the insurance period), there is any unharvested insured acreage remaining on the unit that the insured does not intend to harvest; enter "Incomplete."</p> <p>c. If at the time of final inspection (if prior to the end of the insurance period), none of the insured acreage on the unit has been harvested, and the insured does not intend to harvest such acreage, enter "No Harvest."</p> <p>d. If the case involves a Certification Form, enter the date from the Certification Form when the entire unit is put to another use, replanting is complete for the unit, etc. Refer to the LAM.</p>
<p>44. Damage similar to other farms in the area?</p>	<p><b>Preliminary:</b> Make no entry.</p> <p><b>Replant and Final:</b> Check "Yes" or "No." Check "Yes" if the amount and cause of damage due to insurable causes is similar to the experience of other farms in the area. If "No" is checked, explain in the Narrative.</p>
<p>45. Assignment of Indemnity</p>	<p>Check "Yes" only if an assignment of indemnity is in effect for the crop year; otherwise, check "No." Refer to the LAM.</p>
<p>46. Transfer of Right to Indemnity</p>	<p>Check "Yes" only if a transfer of right to indemnity is in effect for the unit for the crop year; otherwise, check "No." Refer to the LAM.</p>
<p>47a. Share</p>	<p>Record only varying shares on same unit to three decimal places.</p>
<p>47b. Field ID</p>	<p>a. If only one practice and/or type of harvested production is listed in Section I, make no entry.</p> <p>b. If more than one practice and/or type of harvested production is listed in Section I, and a separate approved APH yield exists, indicate for each practice/type the corresponding Field ID (from Section I, column 16).</p>
<p>48. Multi-Crop Code</p>	<p>The applicable two-digit code for first crop and second crop. Refer to the LAM for instructions regarding entry of first crop and second crop codes.</p>

**Exhibit 4 Form Standards - Production Worksheet (Continued)**

Element/Item Number	Description
49. Length or Diameter	<p>Internal measurement in feet to tenths of structural space occupied by crop.</p> <p>a. Length if rectangular or square.</p> <p>b. Diameter if round or conical pile. Refer to the LAM to convert circumference to diameter if internal diameter measurement is not possible.</p>
50. Width	<p>Internal width measurement in feet to tenths of space occupied by crop in structure if rectangular or square. If round, enter "RND." If conical pile, enter "Cone."</p>
51. Depth	<p>Depth measurement in feet to tenths of space occupied by crop in the structure. If conical pile, enter the height of the cone. If there is production in the storage structure from other units or sources, refer to the LAM.</p>
52. Deductions	<p>Cubic feet, to tenths, of crop space displaced by chutes, vents, studs, crossties, etc. Refer to the LAM for computation instructions.</p>
53. Net Cubic Feet	<p>Net cubic feet of crop in the storage structure. Refer to the LAM for computation instructions.</p>
54. Conversion Factor	<p>Enter Conversion Factor as ".8" (only if structure measurements are entered).</p>
55. Gross Prod.	<p>Multiply column 53 times column 54, rounded to tenths of a bushel. The results of this calculation represent the amount of gross bushels in the bin.</p>
56. Bu., Ton, Lbs., Cwt.	<p>Circle "Lbs." in column heading.</p> <p><b>Green Peas (timely harvested):</b></p> <p>a. <b>Shell Type:</b> Enter the result of the total dollar amount paid or payable from the processor, or which should have been paid under the terms of the processor contract for the quality and quantity of the peas delivered to the processor, divided by the base contract price per pound to five decimal places for the tenderometer reading or sieve size number shown on the SP for the type of green peas rounded to whole pounds.</p> <p>b. <b>Pod Type:</b> Enter the result of the total dollar amount paid or payable from the processor, or which should have been paid under the terms of the processor contract for the quality and quantity of the peas delivered to the processor, divided by the base contract price per pound to five decimal places.</p> <p>c. The base contract price(s) must agree with the acreage report. If the insured has contracts with two or more different processors showing different prices per pound, record on separate lines and explain on a Special Report.</p>



Element/Item Number	Description
56. Bu., Ton, Lbs., Cwt. (Continued)	<p>d. If an insured receives a regular payment for harvested green peas plus a special payment (such as a “bonus” to fulfill a guarantee in the processor contract), use only the regular payment received when dividing by the contract price per pound. Identify separately any “special/bonus” payments in the Narrative. Determine whether the regular payment(s) for harvested production is a reasonable amount.</p> <p><b>Shell Type and Pod Type Green Peas Harvested as Dry Peas</b> (if consent has been given to harvest as dry peas): Enter to the nearest whole pound, the amount of dry pea production after deduction of dockage. No QA is allowed on this production.</p> <p><b>Contract Seed Types:</b> Enter the result of dividing the total dollar amount paid or payable from the seed company, or which should have been paid under the terms of the seed company contract for the quality and quantity of the seed peas delivered, by the base contract price per pound (to five places) rounded to whole pounds. Document the price per pound in the Narrative.</p> <p>a. The base contract price must agree with the acreage report.</p> <p>b. No QA is allowed on this production.</p> <p>c. If contract seed types have no market value (rejected for low germination), enter “0” (zero) pounds and explain in the Narrative.</p> <p><b>Dry Peas:</b> Enter the gross production in whole pounds, before deductions for moisture, dockage, foreign material, and defects (if defects are allowed by the SP) for production that is:</p> <p>a. Weighed and stored on the farm.</p> <p>b. Sold or Stored in commercial storage: Obtain gross production for the unit from the summary and/or settlement sheets. Individual load slips only will not suffice unless the storage facility or buyer will not provide summary and/or settlement sheets to the insured, and this is documented in the Narrative.</p> <p>c. Stored in odd-shaped structures, conical piles, or a cone on the top or bottom of a bin: The adjuster must compute the amount of gross production. Refer to the LAM for cubic footage and production computations. A copy of all production calculations must be left in the file folder.</p>

**Exhibit 4 Form Standards - Production Worksheet (Continued)**

Element/Item Number	Description
56. Bu., Ton, Lbs., Cwt. (Continued)	<p>d. For farm stored production, calculate the pounds of production as follows: Column 55 times column 60a (actual test weight), results in whole pounds.</p> <p>e. For mycotoxin-infected peas, enter all production even if it has no market value.</p>
57. Shell/Sugar Factor	Make no entry.
58a. FM %	<p><b>Green Peas:</b> Make no entry.</p> <p><b>Dry Peas</b> (All Types Listed in the County or insured by WA): Enter the dockage/foreign material which the buyer deducted or could deduct from the gross production. If allowed by the SP or WA, use the Computed Total Dockage, Defects and Foreign Material.</p> <p>Dockage as defined in the current United States Standards for Whole Dry Peas, Beans (Chickpeas, Fava/Faba beans) and Lentils, is allowed provided that the dockage is due to insurable cause. In addition, foreign material in dockage-free peas, lentils, chickpeas and fava/faba beans is allowed.</p> <p>Refer to current published actuarial documents for additional information. Refer to <a href="#">Exhibit 8</a> for examples.</p>
58b. Factor	For dockage as defined above, enter the three-place decimal factor determined by subtracting item 58a, the percent of dockage, FM, and defects, if allowed by the SP, from 1.000.
59a. Moisture %	<p><b>Green Peas and Contract Seed Types:</b> Make no entry.</p> <p><b>Dry Peas:</b> Enter moisture percent to tenths. Moisture adjustment is applied prior to applying any qualifying adjustment for quality.</p>
59b. Factor	<p><b>Green Peas and Contract Seed Types:</b> Make no entry.</p> <p><b>Dry Peas:</b> If moisture is more than the allowable limit, enter the four-place moisture factor from the applicable table in <a href="#">Exhibit 9</a>.</p>
60a. Test Wt.	<p><b>Green Peas:</b> Make no entry.</p> <p><b>Dry Peas:</b> Enter test weight in whole pounds (or pounds to tenths if instructed by the AIP) only when structure measurements are entered in columns 49 through 55. Refer to the LAM for instructions on determining test weight.</p>
60b. Factor	<p><b>Green Peas:</b> Make no entry.</p> <p><b>Dry Peas:</b> Make no entry.</p> <p>Do not enter a factor when there are bin measurements. The peas have been converted to actual pounds in column 56 above; therefore, no further adjustment is necessary. Column 55 instructions require bushels to tenths.</p>

**Exhibit 4 Form Standards - Production Worksheet (Continued)**

Element/Item Number	Description
61. Adjusted Production	<p><b>Green Peas:</b> Enter figure from column 56.</p> <p><b>Dry Peas:</b> Column 56 multiplied by column 58b (when a factor has been entered in 58b) multiplied by 59b (when a factor has been entered in 59b), round results to whole pounds.</p> <p>The test weight factor is not used in this step. The production was previously converted to the actual whole pounds in column 56.</p>
62. Prod. Not to Count	<p>Net production not to count, in whole pounds, when acceptable records identifying such production are available, from harvested acreage which has been assessed an appraisal of not less than the guarantee per acre, or from other sources (e.g., other units or uninsured acreage) in the same storage structure (if the storage entries include such production).</p> <p>This entry must never exceed production shown on the same line. Explain the total bin contents (type of peas in bin, depth, etc.) and any “production not to count” in the Narrative.</p> <p>Make no entry if only the depth for production to count has been entered in column 51, and the depth for production not to count has been entered in the Narrative. Refer to example in the LAM.</p>
63. Production Pre-QA	Enter result of Column 61 minus column 62.
64a. Value	<p><b>Green Peas and Contract Seed Types:</b> Make no entry.</p> <p>Refer to the Dry Pea CP, the SP, and <a href="#">Paragraph 14</a> for QA eligibility requirements. Disregard base contract prices. For fire damage, refer to the LAM.</p> <p><b>Dry Peas (except contract seed types):</b></p> <ol style="list-style-type: none"> <li>a. Enter the value price per pound (to five decimal places) of the damaged production.</li> <li>b. For production: <ol style="list-style-type: none"> <li>(1) Sold or otherwise disposed of: Enter the value per pound of the damaged production.</li> <li>(2) Stored on farm: Enter the value price per pound of the damaged production on the date the loss is adjusted. If a higher price is available at a market within a reasonable distance outside the local market area, this price is used, and transportation costs in excess of transportation costs to the local market are deducted from such price.</li> </ol> </li> </ol>

**Exhibit 4 Form Standards - Production Worksheet (Continued)**

Element/Item Number	Description
64a. Value (Continued)	<p>(3) Commercially stored: Enter the value per pound of the damaged production on the date the loss is adjusted (final inspection).</p> <p>(4) Fed to livestock: If acceptable weight records are available showing the necessary QA information or if a sample for grading is available, enter the value per pound of the damaged production on the date the loss is adjusted (final inspection).</p> <p>c. If the damaged production has no value, enter "0.00000" and explain it in the Narrative.</p> <p>d. Identify in the Narrative, the reason(s) for QA and any other factor(s) that affected the bid price for the damaged dry peas even though such factors may not have qualified the dry peas for QA. Specify whether or not the factors were allowed in establishing the value.</p>
64b. MKT Price	<p><b>Dry Peas (except contract seed types):</b> If an entry is in item 64a, enter the local market price for U.S. No. 1 dry peas/lentils of the same type (on the earlier of the date the production was sold or final inspection), to five decimal places.</p> <p><b>Green Peas and Contract Seed Types:</b> Make no entry.</p>
65. Quality Factor	<p><b>Dry Peas (except contract seed types):</b> Column 64a divided by column 64b, round results to three decimal places.</p> <p><b>Green Peas Harvested as Dry Peas (if consent has been given to harvest as dry peas):</b> Enter a factor of 1.667 for shell types, and 3.000 for pod types to determine the green pea equivalent. No adjustment for quality deficiencies will be allowed for such production.</p> <p><b>Green Peas and Contract Seed Types:</b> Make no entry.</p> <p>If due to insured causes, a Federal or State agency has ordered the insured harvested crop production to be destroyed, enter the factor ".000." Refer to instructions for items 35, 40, and the Narrative for required documentation.</p>
66. Production to Count	<p>Make the following entries in whole pounds.</p> <p>a. If there is an entry in column 65: Column 63 multiplied by column 65, results rounded to whole pounds.</p> <p>b. If there is no entry in column 65: Transfer entry from column 63.</p>
67. Total of Column 63	Total of column 63. If no entry in column 63, make no entry.

**Exhibit 4 Form Standards - Production Worksheet (Continued)**

For items 68 - 72. When separate line entries are made for varying share, stages, APH yields, price elections, types, etc., within the unit, and totals need to be kept separate for calculating indemnities, make no entry and follow the AIP’s instructions; otherwise, make the following entries.

Element/Item Number	Description
68. Section II Total:	<p><b>Preliminary and Replant:</b> Make no entry.</p> <p><b>Final:</b> Total of all column 66 entries in whole pounds.</p>
69. Section I Total	<p><b>Preliminary and Replant:</b> Make no entry.</p> <p><b>Final:</b> Total of all column 38 entries in whole pounds.</p>
70. Unit Total	<p><b>Preliminary and Replant:</b> Make no entry.</p> <p><b>Final:</b> Column 68 plus and column 69, results in whole pounds.</p>
71. Allocated Prod	<p>Refer to the LAM for instructions for determining allocated production. Enter the total production allocated to this unit that is included in Sections I or II of the PW. Document how allocated production was determined and record supporting calculations in the Narrative or on a Special Report.</p>
72. Total APH Prod.	<p>Result, to whole pounds, of subtracting the total of column 37 (item 42 “Totals”) and item 71 (Allocated Prod.) from item 70 (Unit Total). If no entries in item 37 and item 71, transfer the entry in item 70.</p>

The following required entries are not illustrated on the PW example below.

73. Insured’s Signature and Date	<p>Insured’s (or insured’s authorized representative’s) signature and date. Before obtaining the signature, review all entries on the PW with the insured (or insured’s authorized representative), particularly explaining codes, etc., that may not be readily understood.</p> <p>Final indemnity inspections and final replanting payment inspections should be signed on bottom line.</p>
74. Adjuster’s Signature, Code #, and Date	<p>Signature of adjuster, code number, and date signed after the insured (or insured’s authorized representative) has signed. For an absentee insured, enter adjuster’s code number only. The signature and date will be entered after the absentee has signed and returned the PW.</p> <p>Final indemnity inspections and final replanting payment inspections should be signed on bottom line.</p>
75. Page	<p><b>Preliminary:</b> Page numbers - “1,” “2,” etc., at the time of inspection.</p> <p><b>Replant and Final:</b> Page numbers - (Example: Page 1 of 1, Page 1 of 2, Page 2 of 2, etc.).</p>

**PRODUCTION WORKSHEET**

(For Illustration Purposes Only)

1. Crop/Code # Green Peas 0064	2. Unit # 0001-0001BU	3. Location Description SE6-140N-50W	7. Company Agency Any Company Any Agency	8. Name of Insured I.M. Insured
4. Date(s) of Damage MAY 10	JUL 3			9. Claim # XXXXXXXXXX
5. Cause(s) of Damage FREEZE	WIND			11. Crop Year YYYY
6. Insured Cause % 60	40			10. Policy # XXXXXX
12. Additional Units				14. Date(s) Notice of Loss 1st MM/DD/YYYY 2nd MM/DD/YYYY Final MM/DD/YYYY
13. Est. Prod. Per Acre				15. Companion Policy(s)

**SECTION I – DETERMINED ACREAGE APPRAISED, PRODUCTION AND ADJUSTMENTS**

A. ACTUARIAL														B. POTENTIAL YIELD									
16. Field ID	17. Multi-Crop Code	18. Reported Acres	19. Determined Acres	20. Interest or Share	21. Risk	22. Type	23. Class	24. Sub-Class	25. Intended Use	26. Irr Practice	27. Cropping Practice	28. Organic Practice	29. Stage	30. Use of Acreage	31. Appraised Potential	32a. Moisture % Factor	32b.	33. Shell %, Factor, or Value	34. Production Pre QA	35. Quality Factor	36. Production Post QA	37. Uninsured Causes	38. Total to Count
A	NS		20.0	1.000		612				002			UH	UH	675				13,500		13,500		13,500
B	NS		10.0	1.000		612				002			UH	UH	331				3,310		3,310		3,310
C	NS		5.0	1.000		612				002			P	WOC							5,000	5,000	
D	NS		10.0	1.000		612				002			H	H									
39. TOTAL			45.0	40. Quality: TW <input type="checkbox"/> KD <input type="checkbox"/> Aflatoxin <input type="checkbox"/> Vomitoxin <input type="checkbox"/> Fumonisin <input type="checkbox"/> Garlicky <input type="checkbox"/> Dark Roast <input type="checkbox"/> Sclerotinia <input type="checkbox"/> Ergoty <input type="checkbox"/> CoFo <input type="checkbox"/> Other <input checked="" type="checkbox"/> None <input type="checkbox"/>														42. TOTALS	16,810		16,810	5,000	21,810
41. Mycotoxins exceed FDA, State or other health organization maximum limits? Yes <input type="checkbox"/>																							

**NARRATIVE (If more space is needed, attach a Special Report)** See attached aerial photo for field ID's. Acreage determined from permanent FSA field measurements. Column "56" line 1 entry: \$610.00 (Value of Production) ÷ \$0.06321 (Contract Price per Lb.) = 9,650 lbs. Line 2 entry: \$550.00 ÷ \$0.05250 = 10,476 lbs. 1,000 lbs./acre uninsured causes appraisal assessed to field "C" due to being destroyed without consent.

**SECTION II – DETERMINED HARVESTED PRODUCTION**

43. Date Harvest Completed MM/DD/YYYY					44. Damage similar to other farms in the area? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>					45. Assignment of Indemnity Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>					46. Transfer of Right to Indemnity? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>											
A. MEASUREMENTS					B. GROSS PRODUCTION					C. ADJUSTMENTS TO HARVESTED PRODUCTION																
47a. Share	47b. Field ID	48. Multi-Crop Code	49. Length or Diameter	50. Width	51. Depth	52. Deduction	53. Net Cubic Feet	54. Conversion Factor	55. Gross Prod.	56. Bu Top Lbs. CWT	57. Shell/Sugar Factor	58a. FM% Factor	58b.	59a. Moisture % Factor	59b.	60a. Test WT Factor	60b.	61. Adjusted Production	62. Prod. Not to Count	63. Production Pre-QA	64a. Value	64b. Mkt. Price	65. Quality Factor	66. Production to Count		
		NS	Acme Elevator Any Town, Any State							9,650								9,650		9,650					9,650	
		NS	Acme Elevator Any Town, Any State							10,476								10,476		10,476					10,476	
67. TOTAL																				20,126	68. Section II Total					20,126
																				69. Section I Total					21,810	
																				70. Unit Total					41,936	
																				71. Allocated Prod.						
																				72. Total APH Prod.					36,936	

**EXAMPLE GREEN PEA CLAIM**

This form example does not illustrate all required entry items (e.g., signature, dates, etc.). Refer to the above Appraisal Worksheet instructions for required statements and signature entries.

**Exhibit 4 Form Standards - Production Worksheet (Continued)**

**PRODUCTION WORKSHEET**

(For Illustration Purposes Only)

1. Crop/Code # Green Peas 0064	2. Unit # 0002-0001BU	3. Location Description SE6-140N-50W	7. Company Agency Any Company Any Agency	8. Name of Insured I.M. Insured
4. Date(s) of Damage APR 29 JUN 27	5. Cause(s) of Damage FREEZE HAIL	6. Insured Cause % 60 40	12. Additional Units	13. Est. Prod. Per Acre
9. Claim # XXXXXXXX		11. Crop Year YYYY		
10. Policy # XXXXXX		14. Date(s) Notice of Loss		
1st MM/DD/YYYY		2nd MM/DD/YYYY	Final MM/DD/YYYY	
15. Companion Policy(s)				

**SECTION I – DETERMINED ACREAGE APPRAISED, PRODUCTION AND ADJUSTMENTS**

A. ACTUARIAL															B. POTENTIAL YIELD							
16.	17.	18.	19.	20.	21.	22.	23.	24.	25.	26.	27.	28.	29.	30.	31.	32a. 32b.	33.	34.	35.	36.	37.	38.
Field ID	Multi-Crop Code	Reported Acres	Determined Acres	Interest or Share	Risk	Type	Class	Sub-Class	Intended Use	Irr Practice	Cropping Practice	Organic Practice	Stage	Use of Acreage	Appraised Potential	Moisture % Factor	Shell %, Factor, or Value	Production Pre QA	Quality Factor	Production Post QA	Uninsured Causes	Total to Count
A	NS		20.0	1.000		613				002			UH	UH	178			3,560		3,560		3,560
B	NS		12.0	1.000		613				002			UH	UH	125	-----		1,500		1,500		1,500
C	NS		8.6	1.000		613				002			UB	BYPASSED	0	-----		0		0		0
D	NS		16.4	1.000		613				002			H	H		-----						
39. TOTAL		57.0		40. Quality: TW <input type="checkbox"/> KD <input type="checkbox"/> Aflatoxin <input type="checkbox"/> Vomitoxin <input type="checkbox"/> Fumonisin <input type="checkbox"/> Garlicky <input type="checkbox"/> Dark Roast <input type="checkbox"/> Sclerotinia <input type="checkbox"/> Ergoty <input type="checkbox"/> CoFo <input type="checkbox"/> Other <input type="checkbox"/> None <input checked="" type="checkbox"/>												42. TOTALS		5,060		5,060		5,060
41. Mycotoxins exceed FDA, State or other health organization maximum limits? Yes <input type="checkbox"/>																						

**NARRATIVE (If more space is needed, attach a Special Report)** Acreage determined from permanent FSA field measurements. Field C bypassed due to hail damage. Field D, column "56" entry: \$800.00 (Value of Production) ÷ \$0.05003 (Contract Price per Lb.) = 15,990 lbs.

**SECTION II – DETERMINED HARVESTED PRODUCTION**

43. Date Harvest Completed MM/DD/YYYY					44. Damage similar to other farms in the area? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>					45. Assignment of Indemnity Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>					46. Transfer of Right to Indemnity? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>						
A. MEASUREMENTS						B. GROSS PRODUCTION				C. ADJUSTMENTS TO HARVESTED PRODUCTION											
47a. 47b.	48.	49.	50.	51.	52.	53.	54.	55.	56.	57.	58a. 58b.	59a. 59b.	60a. 60b.	61.	62.	63.	64a. 64b.	65.	66.		
Share Field ID	Multi-Crop Code	Length or Diameter	Width	Depth	Deduction	Net Cubic Feet	Conversion Factor	Gross Prod.	By Ton Lbs. CWT	Shell/Sugar Factor	FM% Factor	Moisture % Factor	Test WT Factor	Adjusted Production	Prod. Not to Count	Production Pre-QA	Value Mkt. Price	Quality Factor	Production to Count		
-----	NS	Acme Elevator Any Town, Any State							15,990						15,990		15,990			15,990	
67. TOTAL																15,990	68. Section II Total		15,990		
																69. Section I Total		5,060			
																70. Unit Total		21,050			
																71. Allocated Prod.					
																72. Total APH Prod.		21,050			

**EXAMPLE GREEN PEA CLAIM**

This form example does not illustrate all required entry items (e.g., signature, dates, etc.). Refer to the above Appraisal Worksheet instructions for required statements and signature entries.

**Exhibit 4 Form Standards - Production Worksheet (Continued)**

**PRODUCTION WORKSHEET**  
(For Illustration Purposes Only)

1. Crop/Code # Dry Peas 0067	2. Unit # 0003-0001BU	3. Location Description SE6-140N-50W	7. Company Agency Any Company Any Agency	8. Name of Insured I.M. Insured
4. Date(s) of Damage APR 3	5. Cause(s) of Damage FREEZE	JUL 3 HAIL	6. Insured Cause % 60 40	9. Claim # XXXXXXXX
12. Additional Units	13. Est. Prod. Per Acre			11. Crop Year YYYY
				10. Policy # XXXXXX
				14. Date(s) Notice of Loss 1st MM/DD/YYYY 2nd MM/DD/YYYY Final MM/DD/YYYY
				15. Companion Policy(s)

**SECTION I – DETERMINED ACREAGE APPRAISED, PRODUCTION AND ADJUSTMENTS**

A. ACTUARIAL														B. POTENTIAL YIELD										
16. Field ID	17. Multi-Crop Code	18. Reported Acres	19. Determined Acres	20. Interest or Share	21. Risk	22. Type	23. Class	24. Sub-Class	25. Intended Use	26. Irr Practice	27. Cropping Practice	28. Organic Practice	29. Stage	30. Use of Acreage	31. Appraised Potential	32a. Moisture % Factor	32b. Moisture % Factor	33. Shell %, Factor, or Value	34. Production Pre QA	35. Quality Factor	36. Production Post QA	37. Uninsured Causes	38. Total to Count	
A	NS		20.0	1.000		097							UH	UH	269				5,380	0.625	3,363		3,363	
B	NS		18.0	1.000		097							UH	UH	265	-----			4,770		4,770		4,770	
C	NS		25.0	1.000		097							H	H		-----								
39. TOTAL			63.0	40. Quality: TW <input type="checkbox"/> KD <input type="checkbox"/> Aflatoxin <input type="checkbox"/> Vomitoxin <input type="checkbox"/> Fumonisin <input type="checkbox"/> Garlicky <input type="checkbox"/> Dark Roast <input type="checkbox"/> Sclerotinia <input type="checkbox"/> Ergoty <input type="checkbox"/> CoFo <input type="checkbox"/> Other <input checked="" type="checkbox"/> None <input type="checkbox"/>														42. TOTALS		10,150		8,133		8,133
41. Mycotoxins exceed FDA, State or other health organization maximum limits? Yes <input type="checkbox"/>																								

**NARRATIVE (If more space is needed, attach a Special Report)** Acreage determined from permanent FSA field measurements. Field A sample taken to local inspector. 5% dock for shriveled peas, production does not meet U.S. No. 1 grade. Quality adjustment calculation: \$0.05000/lb. local market price ÷ \$0.08000 No. 1 price/lb. = 0.625 factor entry in column 35. Field C QAF determined from settlement sheets.

**SECTION II – DETERMINED HARVESTED PRODUCTION**

43. Date Harvest Completed MM/DD/YYYY					44. Damage similar to other farms in the area? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>					45. Assignment of Indemnity Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>					46. Transfer of Right to Indemnity? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>									
A. MEASUREMENTS					B. GROSS PRODUCTION					C. ADJUSTMENTS TO HARVESTED PRODUCTION														
47a. Share	48. Multi-Crop Code	49. Length or Diameter	50. Width	51. Depth	52. Deduction	53. Net Cubic Feet	54. Conversion Factor	55. Gross Prod.	56. Bu Ton Lbs. CWT	57. Shell/Sugar Factor	58a. FM% Factor	58b. FM% Factor	59a. Moisture % Factor	59b. Moisture % Factor	60a. Test WT Factor	60b. Test WT Factor	61. Adjusted Production	62. Prod. Not to Count	63. Production Pre-QA	64a. Value Mkt. Price	64b. Value Mkt. Price	65. Quality Factor	66. Production to Count	
-----	NS	Acme Elevator Anytown, State								2,690		-----	-----	-----	-----	-----	-----	2,690		2,690	0.05000 0.08000	0.625		1,681
-----	NS	10.0	RND	2.0	15.0	142.1	0.8	113.7	5,344		5 0.950	14.5 .9940	47				5,046		5,046	-----	-----			5,046
67. TOTAL																			7,736	68. Section II Total		6,727		
																				69. Section I Total		8,133		
																				70. Unit Total		14,860		
																				71. Allocated Prod.				
																				72. Total APH Prod.		14,860		

**EXAMPLE DRY PEA CLAIM**

This form example does not illustrate all required entry items (e.g., signature, dates, etc.). Refer to the above Appraisal Worksheet instructions for required statements and signature entries.



**Exhibit 4 Form Standards - Production Worksheet (Continued)**

**PRODUCTION WORKSHEET**  
(For Illustration Purposes Only)

1. Crop/Code # DRY PEAS 0067	2. Unit # 0003-0001 BU	3. Location Description SW1-96N-3W	7. Company Agency ANY COMPANY ANY AGENCY	8. Name of Insured I.M. INSURED
4. Date(s) of Damage JUN 10	5. Cause(s) of Damage HAIL	6. Insured Cause % 100	12. Additional Units	13. Est. Prod. Per Acre
				9. Claim # XXXXXXXX
				11. Crop Year YYYY
				10. Policy # XXXXXXXXXX
14. Date(s) Notice of Loss		1st MM/DD/YYYY	2nd	Final MM/DD/YYYY
15. Companion Policy(s)				

**Example 1: 100% Share:**

**Section I – Determined Acreage Appraised, Production and Adjustments**

**A. ACTUARIAL**

16. Field ID	17. Multi-Crop Code	18. Reported Acres	19. Determined Acres	20. Interest or Share	21. Risk	22. Type	23. Class	24. Sub-Class	25. Intended Use	26. Irr Practice	27. Cropping Practice	28. Organic Practice	29. Stage	30. Use of Acreage
A			30.0	1.000		097					002		R	REPLANTED
B			25.0	1.000		097					002		NR	NOT REPLANTED
39. TOTAL			55.0	40. Quality: TW <input type="checkbox"/> KD <input type="checkbox"/> Aflatoxin <input type="checkbox"/> Vomitoxin <input type="checkbox"/> Fumonisin <input type="checkbox"/> Garlicky <input type="checkbox"/> Dark Roast <input type="checkbox"/> Sclerotinia <input type="checkbox"/> Ergoty <input type="checkbox"/> CoFo <input type="checkbox"/> Other <input type="checkbox"/> None <input type="checkbox"/> 41. Mycotoxins exceed FDA, State or other health organization maximum limits? Yes <input type="checkbox"/>										

**B. POTENTIAL YIELD**

31. Appraised Potential	32a. Moisture % Factor	32b. Shell %, Factor, or Value	33. Production Pre QA	34. Quality Factor	35. Production Post QA	36. Uninsured Causes	37. Total to Count
200	----		6,000		6,000		6,000
42. TOTALS			6,000		6,000		6,000

**NARRATIVE** (If more space is needed, attach a Special Report) Example 1 uses the maximum allowance shown in the policy. Maximum allowed - 20% of prod. guar. (1,050 lbs. x 20%) = 210 x \$0.09 (price election) x 1.000 (share) = \$18.90 200 lbs. (maximum lbs. allowed in policy) x \$0.09 (price election) x 1.000 (share) = \$18.00 The lesser of \$18.90 and \$18.00 is \$18.00 Actual pounds per acre allowed = 200 lbs. (\$18.00 ÷ \$0.09) (Rounded to whole pounds) See attached Special Report for wheel measurements.

**Example 2: 50% Share**

**Section I – Determined Acreage Appraised, Production and Adjustments**

**A. ACTUARIAL**

16. Field ID	17. Multi-Crop Code	18. Reported Acres	19. Determined Acres	20. Interest or Share	21. Risk	22. Type	23. Class	24. Sub-Class	25. Intended Use	26. Irr Practice	27. Cropping Practice	28. Organic Practice	29. Stage	30. Use of Acreage
A			30.0	.500		997					003		R	REPLANTED
B			25.0	.500		997					003		NR	NOT REPLANTED
39. TOTAL			55.0	40. Quality: TW <input type="checkbox"/> KD <input type="checkbox"/> Aflatoxin <input type="checkbox"/> Vomitoxin <input type="checkbox"/> Fumonisin <input type="checkbox"/> Garlicky <input type="checkbox"/> Dark Roast <input type="checkbox"/> Sclerotinia <input type="checkbox"/> Ergoty <input type="checkbox"/> CoFo <input type="checkbox"/> Other <input type="checkbox"/> None <input type="checkbox"/> 41. Mycotoxins exceed FDA, State or other health organization maximum limits? Yes <input type="checkbox"/>										

**B. POTENTIAL YIELD**

31. Appraised Potential	32a. Moisture % Factor	32b. Shell %, Factor, or Value	33. Production Pre QA	34. Quality Factor	35. Production Post QA	36. Uninsured Causes	37. Total to Count
100	----		3000		3000		3000
42. TOTALS			3000		3000		3000

**NARRATIVE** (If more space is needed, attach a Special Report) Example 2 uses the maximum allowance when shares are applicable. 20% of prod. guar. (1,050 lbs. x 20%) = 210 x \$0.09 (price election) = \$18.90 x .500 (share) = \$9.45 200 lbs. (maximum lbs. allowed in policy) x \$0.09 (price election) = \$18.00 x .500 (share) = \$9.00 The lesser of \$9.45 and \$9.00 is \$9.00 Actual lbs. per acre allowed = 100 lbs. (\$9.00 ÷ \$0.09) (Rounded to whole pounds) See attached Special Report for wheel measurements.

**EXAMPLE REPLANT CLAIMS**

**Exhibit 5 Minimum Representative Sample Requirements**

---

<b>Acres in Field or Subfield</b>	<b>Minimum No. of Samples</b>
0.1 – 10.0	3

One additional sample is required for each additional 40.0 acres (or fraction thereof) in the field or subfield.

**Exhibit 6 Row Width Factor**

<b>Row Width, Inches</b>	<b>Length of Row, Feet to Tenths</b>	<b>Square Foot Factor</b>
(Broadcast)	3.0 x 3.0	9.0
6	10.0	5.0
7	10.0	5.8
8	10.0	6.7
9	10.0	7.5
10	10.0	8.3
12	10.0	10.0
14	10.0	11.7
15	10.0	12.5
18	10.0	15.0

Always measure a ten-foot row length.

For row widths other than those identified in Exhibit 6, use the following formula:

$(\text{Row Width in inches} \div 12 \text{ in.}) \times 10 \text{ ft. of row} = \text{Square Foot Factor}$

**Example:** If the row width is determined to be 16 inches, divide 16 by 12-inches = 1.33. Multiply this factor times 10 to determine the square foot factor. In this case  $1.33 \times 10.0 \text{ feet} = 13.3$  (to the nearest tenth) square foot factor for a 16-inch row width using a 10-foot length of row.

**Exhibit 7 Peas or Pods/Plant Factors / Yield Factors**

<b>Dry Pea Types &amp; Example Varieties</b>	<b>Peas Per Plant Factor</b>	<b>Yield Factor</b>
Smooth Green		
Columbian	20	.052
Alaska 81	20	.052
Improved Campbells Scotch	20	.052
B 160	20	.052
Marrowfat	28	.096
All other smooth-green varieties	28	.096
Smooth Yellow		
Latah	18	.058
Umatilla	20	.053
All other smooth-yellow varieties	28	.096
Contract Seed	28	.096
Austrian Winter Peas		
Granger and All Other Varieties	25	.072
Fenn, Glacier, Melrose, Common	30	.086

<b>Lentil Varieties</b>	<b>Peas Per Plant Factor</b>	<b>Yield Factor</b>
Chilean	40	.210
Brewer	40	.174
Eston	40	.316
Laird	40	.145
Palouse	29	.149
Emerald	42	.197
Spanish Brown	60	.274
Crimson	60	.274
Other Lentil Varieties	22	.183

Exhibit 7 Peas or Pods/Plant Factors / Yield Factors (Continued)

Large Kabuli Chickpea Varieties	Non-Irrigated Peas Per Plant Factor	Non-Irrigated Yield Factor
Dwelly	7	.022
Dylan	7	.022
HB-14	7	.022
Nash	7	.022
Orion	7	.022
Royal	7	.022
Sanford	7	.022
Sierra	7	.022
Troy	7	.022
Yuma	7	.022
Other Varieties	7	.022
<b>Large Kabuli Chickpea Varieties</b>	<b>Irrigated Peas Per Plant Factor</b> 12	<b>Irrigated Yield Factor</b> .023

**Exhibit 7 Peas or Pods/Plant Factors / Yield Factors (Continued)**

<b>Small Kabuli Chickpea Varieties</b>	<b>Peas Per Plant Factor</b>	<b>Yield Factor</b>
Amit (B90)	12	.038
Chi	12	.038
Chico	12	.038
Frontier	12	.038
Other Varieties	12	.038

<b>Desi Chickpea Varieties</b>	<b>Peas Per Plant Factor</b>	<b>Yield Factor</b>
All Varieties	15	.053


<b>Fava/Faba Bean Varieties</b>	<b>Peas Per Plant Factor</b>	<b>Yield Factor</b>
All Varieties	7	.022

<b>Green Pea Varieties</b>	<b>Peas Per Plant Factor</b>	<b>Yield Factor</b>
<b>Shell Type:</b>		
Alaska	28	.110
Small-Sieve Alaska	40	.157
Allsweet and Others	18	.060
<b>Pod Type:</b>	<b>Pods Per Plant Factor</b>	<b>Yield Factor</b>
Sugar Snaps and Others	9	.016
<b>For green peas, when notice of intent to harvest as dry peas has been given and the acreage remains unharvested, appraise on a dry pea basis. The yield factors for such acreage will be as follows:</b>		
<b>Shell Type</b>	<b>Peas Per Plant Factor</b>	<b>Yield Factor</b>
Alaska	28	.052
Small-Sieve Alaska	40	.080
Allsweet and Other	18	.080
<b>Pod Type:</b>	<b>Pods Per Plant Factor</b>	<b>Yield Factor</b>
Sugar Snaps and Others	9	.080

**Exhibit 8 Determining Dockage/Foreign Material for Dry Peas Including Lentils and Chickpeas**

**A. Example of Grade Certificate**

FORM FGIS-264  
JAN 07



UNITED STATES DEPARTMENT OF AGRICULTURE  
FEDERAL GRAIN INSPECTION SERVICE  
AGRICULTURAL MARKETING ACT OF 1946

Approved OMB No. 0580-0013

**ORIGINAL**  
**US-BAR-1-00012**  
**NOT NEGOTIABLE**

**COMMODITY SUBMITTED SAMPLE INSPECTION**  
**OFFICIAL PINK CERTIFICATE**  
**EXAMPLE ONLY – NOT FOR OFFICIAL USE**

**LEVEL OF INSPECTION:** Original  
**ISSUED AT:** KANSAS CITY, MO  
**DATE OF SERVICE:** November 28, 2011

**IDENTIFICATION:**  
L 1234

NOT OFFICIALLY SAMPLED

**COMMODITY:** Lentils Thresher-Run

**RESULTS:**

Sieve Size 11/64	Small Lentils In Dockage 3.5 %
Splits In Dockage 1.1 %	Other Material 2 %
Total Dockage 4.8 %	Weevil Damaged Lentils 0.3 %
Heat Damaged Lentils 0.0 %	Damaged Lentils 0.3 %
Split Lentils 0.0 %	Foreign Material 0.4 %
Total Defects And Foreign Material 1.0 %	Total Dockage, Defects & Foreign Material 5.8 %
Skinned Lentils 0.0 %	Inconspicuous Admixture 0.0 %

**REMARKS:**  
Thresher Run

After the removal of dockage, this lot would have graded U.S. No. 2 Lentils under the U.S. Standards for dockage-free lentils.

END OF REMARKS

U.S. DEPARTMENT OF AGRICULTURE  
FEDERAL GRAIN INSPECTION SERVICE

The sample identification and inspection results shown on this certificate are assigned only to the quantity in the sample and not to any identified carrier, container, or lot from which the sample may have been taken.

I CERTIFY THAT THE SERVICES SPECIFIED ABOVE WERE PERFORMED WITH THE RESULTS STATED.

**APPLICANT NAME:** ABC PEA COMPANY  
**NAME OR SIGNATURE:**

**ISSUING OFFICE:** FGIS - Subjective Analysis and Board Appeals Group

This certificate is issued under the authority of the Agricultural Marketing Act of 1946, as amended (7 U.S.C. 1621 et seq.), and the regulations thereunder (7 CFR 900.1 et seq.), and is receivable in all courts of the United States as prima facie evidence of the truth of the statements therein contained. This certificate does not excuse failure to comply with the provisions of the Federal Food, Drug, and Cosmetic Act, or other Federal Laws.  
**WARNING:** Sec. 203(b) of the Agricultural Marketing Act of 1946 provides that anyone who shall knowingly falsify, make, issue, alter, forge, or counterfeit any official certificate, or aid, assist, or be party to such actions, is subject to a fine of not more than \$1000 or imprisonment for not more than one year, or both, and to the loss of any license or authority to engage in business governing such services shall be accomplished without discrimination as to race, color, religion, sex, national origin, or ancestry.  
According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information is 0580-0013. The time required to disclose this recordkeeping requirement is to average 83,206 hours per recordkeeper annually, including the time to retain such records, and to notify, disclose, and report to third parties such recordkeeping requirements.

EXAMPLE ONLY - NOT FOR OFFICIAL USE

**Exhibit 8      Determining Dockage/Foreign Material for Dry Peas Including Lentils and Chickpeas  
(Continued)**

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**B.      Dockage**

- (1)      Dockage must be due to an insurable cause; otherwise, it cannot be deducted.
- (2)      Dockage, is defined in the U.S. Standards for Whole Dry Peas and Lentils as follows:
- (3)      Small underdeveloped dry peas, pieces of dry peas, and matter other than dry peas which can be removed readily by the use of an approved device in accordance with Federal Grain Inspection Service procedures.
- (4)      Total Dockage, Defects and Foreign Material are applicable to Chickpea and Fava/Faba bean types if allowed by the SP or WA. Refer to Subparagraph E below.

**C.      Foreign Material**

Foreign material in dockage-free dry peas as defined in the U.S. Standards: All matter other than dry peas and including detached seedcoats.

**D.      Defective Dry Pea Production**

**Defective peas**, as defined in the U.S. Standards as follows: The categories of the defective dry peas shall be weevil-damaged peas, heat-damaged peas, damaged peas, other classes, bleached peas, split peas, shriveled peas, and peas with cracked seedcoats.

**Note:**              Bleach is not an allowable defect for the Marrowfat type.

**Defective lentils (total)**, is defined in the U.S. Standards as follows: The categories of the defective lentils shall be weevil-damaged lentils, heat-damaged lentils, damaged lentils, and split lentils.

**Chickpea types**, deficiencies in quality will be in accordance with the U.S. Standards for Dry Beans that result in production grading U.S. No. 2 or worse because of defects, color, odor, material weathering, or distinctly low quality. For the Chickpea types, grades of dry beans shall be referenced instead of dry peas.

**Fava/Faba beans**, no quality adjustment is allowed.



**Exhibit 8      Determining Dockage/Foreign Material for Dry Peas Including Lentils and Chickpeas  
(Continued)**

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**E.      Dockage Entry**

The dockage entry for item 58a on the PW is determined by adding the percentage of foreign material to the total dockage percentage shown on the grade certificate, unless otherwise allowed by the SP. If allowed by the SP, use the Total Dockage, Defects and Foreign Material.

The sample grade certificate on the previous page shows two blocks of information in the body of the certificate.

**Exhibit 8 Determining Dockage/Foreign Material for Dry Peas Including Lentils (Continued)**

<b>Dockage</b>		<p>Only the percent of <b>total dockage</b> percent plus the percent of <b>foreign material</b> is used to determine the FM factor (item 58b) on the PW (unless otherwise specified in the SP).</p> <p><b>Example:</b>  <b>Total Dockage</b> (4.8) plus <b>Foreign Material</b> (0.4) equals 5.2%. The entry in item 58b of the PW will be “.948” (1.000 - .052).</p>
Sieve Size	11/64	
Small Size	3.5	
Splits	1.1	
Other Material	0.2	
<b>Total Dockage</b>	<b>4.8</b>	
<b>Defects and Foreign Material</b>		<p>If Total Dockage, Defects and Foreign Material are allowed by the SP or WA, use the <u>Computed</u> Total Dockage, Defects and Foreign Material. The entry in item 58b of the PW will be “.942” (1.000 - .058).</p> <p>The defects (due to insurable causes) items listed under “Defects and Foreign Material” are used to determine the U.S. Grade of Peas or Lentils in accordance with standards listed in the U.S. Standards for Dry Peas and Lentils (unless otherwise specified in the SP).</p>
Weevil Damage	0.3	
Pin Hole		
Heat Damaged		
Damaged	0.3	
Contrasting Classes		
Bleached		
Splits		
Shriveled		
Cracked Seed Coats	1.2/EX 0.0	
<b>Foreign Material</b>	<b>0.4</b>	
Total defects and Foreign Material	1.0	
<b>Computed Total Dockage, Defects and Foreign Material</b>	<b>5.8</b>	

Only “Defects” (as determined by a grader licensed to grade dry peas) verified to be due to insurable causes of loss that occur within the insurance period may be considered when determining if production is eligible for QA (grades U.S. No. 2 or worse). If uninsured causes are suspected, refer to the LAM.

**Exhibit 9 Dry Pea Moisture Adjustment Factors**

**Tenths of Percent Moisture**

<b>Whole Percent Moisture</b>	<b>0</b>	<b>0.1</b>	<b>0.2</b>	<b>0.3</b>	<b>0.4</b>	<b>0.5</b>	<b>0.6</b>	<b>0.7</b>	<b>0.8</b>	<b>0.9</b>
<b>14</b>	1.000	.9988	.9976	.9964	.9952	.9940	.9928	.9916	.9904	.9892
<b>15</b>	.9880	.9868	.9856	.9844	.9832	.9820	.9808	.9796	.9784	.9772
<b>16</b>	.9760	.9748	.9736	.9724	.9712	.9700	.9688	.9676	.9664	.9652
<b>17</b>	.9640	.9628	.9616	.9604	.9592	.9580	.9568	.9556	.9544	.9532
<b>18</b>	.9520	.9508	.9496	.9484	.9472	.9460	.9448	.9436	.9424	.9412
<b>19</b>	.9400	.9388	.9376	.9364	.9352	.9340	.9328	.9316	.9304	.9292
<b>20</b>	.9280	.9268	.9256	.9244	.9232	.9220	.9208	.9196	.9184	.9172
<b>21</b>	.9160	.9148	.9136	.9124	.9112	.9100	.9088	.9076	.9064	.9052
<b>22</b>	.9040	.9028	.9016	.9004	.8992	.8980	.8968	.8956	.8944	.8932
<b>23</b>	.8920	.8908	.8896	.8884	.8872	.8860	.8848	.8836	.8824	.8812
<b>24</b>	.8800	.8788	.8776	.8764	.8752	.8740	.8728	.8716	.8704	.8692
<b>25</b>	.8680	.8668	.8656	.8644	.8632	.8620	.8608	.8596	.8584	.8572
<b>26</b>	.8560	.8548	.8536	.8524	.8512	.8500	.8488	.8476	.8464	.8452
<b>27</b>	.8440	.8428	.8416	.8404	.8392	.8380	.8368	.8356	.8344	.8332
<b>28</b>	.8320	.8308	.8296	.8284	.8272	.8260	.8248	.8236	.8224	.8212
<b>29</b>	.8200	.8188	.8176	.8164	.8152	.8140	.8128	.8116	.8104	.8092
<b>30</b>	.8080	.8068	.8056	.8044	.8032	.8020	.8008	.7996	.7984	.7972
<b>31</b>	.7960	.7948	.7936	.7924	.7912	.7900	.7888	.7876	.7864	.7852
<b>32</b>	.7840	.7828	.7816	.7804	.7792	.7780	.7768	.7756	.7744	.7732
<b>33</b>	.7720	.7708	.7696	.7684	.7672	.7660	.7648	.7636	.7624	.7612
<b>34</b>	.7600	.7588	.7576	.7564	.7552	.7540	.7528	.7516	.7504	.7492
<b>35</b>	.7480	.7468	.7456	.7444	.7432	.7420	.7408	.7396	.7384	.7372
<b>36</b>	.7360	.7348	.7336	.7324	.7312	.7300	.7288	.7276	.7264	.7252
<b>37</b>	.7240	.7228	.7216	.7204	.7192	.7180	.7168	.7156	.7144	.7132
<b>38</b>	.7120	.7108	.7096	.7084	.7072	.7060	.7048	.7036	.7024	.7012
<b>39</b>	.7000	.6988	.6976	.6964	.6952	.6940	.6928	.6916	.6904	.6892
<b>40</b>	.6880	.6868	.6856	.6844	.6832	.6820	.6808	.6796	.6784	.6772